

STATE OF NEBRASKA)
)
COUNTY OF KEITH) SS
)
CITY OF OGALLALA)

CERTIFICATION

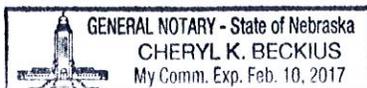
We, the undersigned Library Board Members, being the duly appointed members of the Ogallala Library Board of the City of Ogallala, Nebraska, hereby certify that the attached Library Annual Report (October 1, 2015 – September 30, 2016) is a true and correct copy as presented to the Ogallala City Council at their January 24, 2017 Regular Meeting.

IN WITNESS WHEREOF, We hereunto set our hand this 18th day of January 2017.


Mike Tuttle, Chairman

STATE OF NEBRASKA)
) ss.
COUNTY OF Keith)

The foregoing instrument was acknowledged before me on this 18 day of January, 2017, by Mike Tuttle, City of Ogallala, Nebraska.

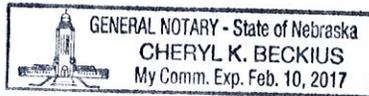



Notary Public

Linda Block
Linda Block, Vice Chairman

STATE OF NEBRASKA)
) ss.
COUNTY OF Keith)

The foregoing instrument was acknowledged before me on this 18 day of January, 2017, by Linda Block, City of Ogallala, Nebraska.

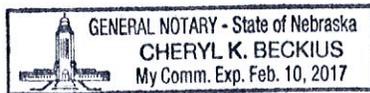


Cheryl K Beckius
Notary Public

Vickie Lynn Peters
Vickie Peters, Secretary

STATE OF NEBRASKA)
) ss.
COUNTY OF Keith)

The foregoing instrument was acknowledged before me on this 18 day of January, 2017, by Vickie Peters, City of Ogallala, Nebraska.



Cheryl K Beckius
Notary Public

Kathy Lute
Kathy Lute, Board Member

STATE OF NEBRASKA)
) ss.
COUNTY OF Keith)

The foregoing instrument was acknowledged before me on this 18 day of January, 2017, by Kathy Lute, City of Ogallala, Nebraska.



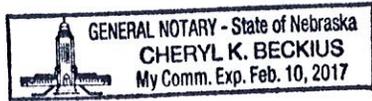
Cheryl K Beckius
Notary Public

[Handwritten Signature]

Rod Ruzanic, Board Member

STATE OF NEBRASKA)
) ss.
COUNTY OF *Keith*)

The foregoing instrument was acknowledged before me on this 18 day of January, 2017, by Rod Ruzanic, City of Ogallala, Nebraska.



Cheryl K. Beckius
Notary Public

**Goodall City Library
Ogallala, NE**

**FY 2015/16 Annual Report
October 1, 2015- September 30, 2016**

Library Hours: Mon - Thurs 9 am to 8 pm / Fri 9am to 5pm / Sat 10am to 1pm
55 hours per week

** Goodall City Library is accredited at the Silver Level of Accreditation through the Nebraska Library Commission and the Federal Government Classification System of Ratings held with the Institute of Library and Museum Standards and will be up for renewal 9/30/2017** The Goodall City Library Board of Directors are certified and will be up for renewal 11/30/2017 - which means all Board members are responsible for completing Continuing Education Hours to stay certified as individual Board Members.

Patron and Circulation Statistics:

Patrons in Database:	5,387- Higher
Total Patron/Door Count:	40,570 - Higher
Total Circulation:	73,189 - Lower

Collection Statistics:

Total Print/Book Items in House:	32,555
Total Video/DVD Items in House:	3,126
Total Audio Books in House:	1,566
Total Downloadable Books in Collection:	
**Circulation of these Downloads =	6,658 - Higher
Total Periodical (magazine) Subscriptions:	57
Total Number of Newspaper Subscriptions:	8
Total of Electronic Database Subscriptions:	21
Total of Titles Held:	44,198
Total Number of Titles Weeded:	1,817
Total Number of Titles Added /Catalogued:	3,266
Total Internet Desktop Users:	5,558
Total of Wi-Fi Users:	1,735

Interlibrary Loans:

Books Borrowed from other libraries :	27
Books Lent to other libraries:	98

Financials:

Total Income:	\$397,682.17
Total Expenses:	\$427,686.25

** Major Constraint this year was upgrading to a new operating system and the purchase of new refurbished staff machines to handle the mandatory upgrade- this was done in June of 2016 with the upgrade being handled by E-Logic. The library was closed to the Public for 3 days during the data

migration phase of the project. 3 full time employees worked through the shut down as well as 1 part time employee to handle the much needed task of Inventory at the Library.

Grants:

Region II Grants were received for the Library Programming in the Youth and Adult areas. These Grants are essential in helping us meet our programming needs and help us reach more patrons and advocate for the Library and our future plans. The Library also received a Grant from the Western Library System for programming for our adult painting class.

Friends of the Library:

Total Assisted: \$4539.50

- Pass Through Account for all Region II Grants for Youth and Adult Programming
- \$ to support Nebraska Humanities Speaker Fees as well as Summer Reading Programming Fees including a Magic Show
- Track Meet Fees
- Mailings and Brochure Expenses
- Banner
- Craft supplies

Revenue from Fall Book Sales for 2015/416 = \$1470.50
Region II Programming Grants \$4897

Library Foundation:

Account Balance: \$392,245

Account Commitment from County: \$300,000

The main focus of the Ogallala Library Foundation for the fiscal year was to help facilitate the Library in fundraising and to raise awareness of the need for a new Public Library Facility in Ogallala.

Funds continue to come to the Foundation on a daily basis – these are in the form of Memorials and individual donations – we greatly appreciate the Community Support and Determination to see this Project Succeed.

Adult Services:

Clubs: (3) Biography / Non-fiction; Mystery; Multicultural; Fiction

Coffee/Chat: weekly on Tuesday mornings – sometimes these Chats are done off site.

WEL Life: Books delivered to patrons weekly or as needed – increased due to more items donated by Wal-Mart - books that cannot be sent back to publishers. These items are picked up from the local store and then distributed by staff to Wel-Life, Indian Hills, Ogallala Community Hospital, Keith County Jail and Keith County Senior Center as well as to Shut-Ins. We greatly appreciate Wal-Mart's donations.

Shut Ins: We deliver books to shut ins on a weekly basis – We average 1 trip a week

**** Craft Classes or Programming offerings are monthly with a different focus each month --
Regular monthly programming consists of Every Tuesday evening 5-7pm - Painting Class
Every Wednesday Morning 10am to Noon - Painting and Bead Work Class**

**March - Wreath Craft Class
April - Smart Money Class with speakers
May thru June - Adult Coloring Time for Stress Relief
November - Fall Themed Candle Class
December - DIY Coffee Mug Class**

Computer Classes: Available upon request

**Device Assistance: Adult Library Personnel are seen as the Tech Champions in the community -
as the rage continues for new "Reader" devices - the Goodall City Library assists
patrons at an average of 3 per week in getting setup to download materials to
their respective devices.**

**Reference: This is a much overlooked area of the Library - the Goodall City Library fields
reference requests from all over the City, County and World. A request could
be so simple as to help a patron get signed up for City Water by assisting them
in where to go or it could be as in-depth as tracking down Obituary and Birth
Announcements from the early 1800s.**

****Total for 2015/16 = 36,571 requests fulfilled** This has increased from the previous fiscal year by
21,606 more requests - this is over a 100% INCREASE**

**The Adult Library services over 703 requests per week for Reference work at an
average time per task of 15 minutes = this equates to over 105 hours of work per week
spent on Reference Work for the Adult Library Personnel and Library Director. This
is a huge part of what we do and who we are.**

Youth Services:

**Story time - hosted each Tuesday Morning at 10am - continues to grow with more new families
and new activities each week.**

Total Participants for the year = 1,617

**School Partnering: Gave multiple tours and trainings at Ogallala Public Preschool, OPS 1st and 2nd
graders, St. Paul's Lutheran preschool - 5th grade**

****Our Second annual Harry Potter Book Night was held in February 2016 and had over 150
attendees. It was voted that this event be held annually in February. This event continues to
amaze us and thus we have decided to offer it as an Annual Event. Weather did restrict some**

attendees this year as school was called off on the day of the event but we still had the event and had a good showing of attendees.

We have added multiple activities in the evening and weekend hours at the Library - Tea Parties, Family Game Nights and various craft classes have brought a new group of patrons to the library for specific purposes

Summer Reading Program: Theme: "On Your Mark - Get Set - Read"
We had 3 different class times for our Summer Reading curriculum during June and July.
Newborn-1st grade; 2nd-6th grade; 7th grade and higher (Young Adult)
We featured many different sessions:
Water Safety with Scott Eveland
Miss Kitty and Keith West performed a Library Lady Show
Reading and Nutrition with Meagan
Brian Mac once again performed a Magic Show
Vet Science Day for 4-H with Halie

We had a total of 892 participants for our programs. 217 kids signed up for reading books, with a total of 3,137 books read.

In July we hosted the First Annual Goodall City Library Track Meet to coincide with the theme of the Summer Reading Theme – it was a great success 90 kids participating. The OHS Track was used and the Library was closed for the day to have all staff on site to help with the event. We plan to incorporate this event into our regular programming offerings with an earlier date in May to help with the heat of the summer.

The Youth Department continued with regular programming offerings with the following:

- Regular Craft Classes on Thursdays = 1373 participants for the year**
- August Fairy Tale Party = 65 attendees**
- October's Annual Halloween Party = 200 attendees**
- Starting in March we began hosting Friday Movie Days as the OPS system has an early release at 1:30pm – Pump N Pantry donates all popcorn for the regular Friday Movies – Thank You. Attendees for the year = 554**

Volunteers / Total Library: Total: 303 hours

****Thank You to all the Wonderful Volunteers that help us Succeed in our Programming Needs!!**

Staff: 3 full time staff, 7 part time staff.

Library Director (FT): Kendra Caskey
Youth Services Librarian (FT): Chelsea Foust
Adult Services Librarian (FT): Kasia Helmuth
Adult & Youth Library Clerks: Katrina Deabler, Barb Brandt and Kylie Commins
Library Assistant Clerks: current -- Michelle Millikin, Lori Beckius, Kama Svoboda and Jessamyn Kostman

***Staff Turnover was a major concern this fiscal year**

Training:

- Annual Conference (KC, KH & CF)
- Technology Training (KH & KC and CF)
- System Cataloging Training (CF, KH, KC)
- MPCC Partnership Classes (KC)
- Why We Do It! Conference (KC)
- Summer Reading Conference (CF)
- Cataloging for the New Age (KH & CF)

Building:

- General Concerns with facility maintenance
- Elevator -currently working with limitations
- Boiler inspection, yearly and maintenance included – recently needed upgraded due to issue with corrosion on pipes
- Plumbing backups consistent with aging facility
- Front step concerns
- Staff side entrance decks – rebuilt on a 5 year basis
- Snow removal in back Staff parking lot is difficult due to Over-Fill Trailer
- Storage Concerns
- Landscaping Issues – yearly updated with volunteers

Future / Strategic Planning:

Planning for a new Public Library in Ogallala has increased with more Programming ideas for the fiscal year 2015/2016.

- In February of 2016 the Library Hosted a “Love Your Library Event” – this event consisted of a catered meal at the Library for all attendees and a wonderful speaker spoke on the importance of the Public Library in their respective lives. We had 66 attendees at the Event for lunch
- The First Annual Goodall City Library Track Meet was an outreach and fundraising opportunity for the Library
- Tax Planning letters are a huge outreach for the Library Director and those associated with the Library Advisory Committee as well as outreach with the Keith County Community Foundation newsletters and mailings
- Increased meet and greets are an important part of the Directors Job – for networking purposes as well as fundraising opportunities

Director Activities:

- Member Rotary Club of Ogallala
- Board member of Mid Plains Community College Distance Learning Committee
- Treasurer of Ogallala Post Prom Committee - Office Held since 2007
- Nebraska Library Commission Advocacy Committee Member – work with State Officials to advocate for all Nebraska Public Libraries

- **Masters in Library Science Degree (MLS)**
- **Safe Kids Sandhills Committee Member**
- **President Of Keith County Historical Society**
- **Member/Partner of Ogallala Youth Committee**
- **Friends of Goodall City Library Member**
- **President St Paul's Lutheran School Board**
- **President of St. Paul's PTL**
- **Active Member of St. Paul's Lutheran Church**
- **Board member of Ogallala Softball Organization**
- **Active in various Youth Sports / Coaching Organizations throughout Ogallala**