

REGULAR MEETING OF THE CITY COUNCIL

April 9, 2013

A Regular Meeting of the City Council of the City of Ogallala, Nebraska, was held at City Hall Council Chambers in said City on the 9th day of April 2013, at 7:30 o'clock P.M. Present were: President of the Council: Harold Peterson; Council Members: Darrell G. Bassett, Kevin Block, Karl Elmshaeuser, and Rodger Rankin. Absent: None. Interim City Manager: Jane M. Skinner; Deputy City Clerk: Roxane Welsh; City Attorney: Michael McQuillan.

Notice of the meeting was given in advance thereof by publishing one time in the Keith County News and posting at the City Hall Administration Building as shown by the Certificate of Publication and Posting Notice attached to these Minutes. Notice of this meeting was simultaneously given to the President and to all members of the Council on April 5, 2013 and a copy of their Acknowledgement of Receipt of Notice and the Agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the Notice to the President and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The President of the Council stated this meeting is being convened in accordance with the Open Meetings Act and acknowledged a copy of the Open Meetings Act being duly posted in the southeast Corner of Council Chambers.

Mayor Peterson proclaimed April 21-27, 2013 as National Volunteer Week.

Mayor Peterson proclaimed April 9, 2013 as National Service Recognition Day.

Mayor Peterson proclaimed April 14-20, 2013 as National Library Week.

Craig Caples presented an eMeeting Service that has been developed by Nebraska Education Services Technology. This product is provided to municipalities to help streamline the agenda preparation process, and the flow of information used during our City Council Meetings.

Councilman Block moved to approve the minutes of the regular meeting held March 26, 2013. Councilman Bassett seconded the motion. The following council members voted Yes: Darrell Bassett, Kevin Block, Karl Elmshaeuser, Harold Peterson and Rodger Rankin. No: None. Motion declared carried.

City Clerk Skinner presented the financial report for March 2013.

Councilman Bassett moved to approve the journeyman plumbing contractor license for Troy Brown. Councilman Block seconded the motion. The following council members voted Yes: Darrell Bassett, Kevin Block, Karl Elmshaeuser, Harold Peterson and Rodger Rankin. No: None. Absent: None. Motion declared carried.

The recommendations from the Council for appointment to the City Manager Search Committee are as follows: Councilman Bassett – Brian Vasa; Councilman Block – Greg Hilt; Council President Peterson – Mary Lou Heelan; Councilman Elmshaeuser – Jeff Crymble; and Councilman Rankin – Larry Schlem.

The council members discussed the representation from the council on the City Manager Search Committee. Council President Peterson, Councilmen Bassett, Block and Rankin volunteered to serve on the committee. Councilman Elmshaeuser moved to appoint Council President Peterson and Councilman Block as council representatives for the search committee. Councilman Bassett seconded the motion. The following council members voted Yes: Darrell Bassett, Kevin Block, Karl Elmshaeuser, Harold Peterson and Rodger Rankin. No: None. Absent: None. Motion declared carried.

Councilman Elmshaeuser moved to appoint Mary Lou Heelan, Greg Hilt, Larry Schlem, Brian Vasa, and Jeff Crymble to the City Manager Search Committee. Councilman Block seconded the motion. The following council members voted Yes: Darrell Bassett, Kevin Block, Karl Elmshaeuser, Harold Peterson and Rodger Rankin. No: None. Absent: None. Motion declared carried.

The council members outlined the guidelines for the search committee to consider when reviewing the City Manager candidates. The candidates should possess good communication skills, be approachable, familiar with small towns, knows what it means to live and operate in a small town, good listener with the public and employees, and be well rounded/experienced in all areas of city government. The candidates should have minimum number years of City Manager experience, experience working with a ten million dollar budget and direct management of a major project totaling over one million dollars.

Due to committee unavailability, the Downtown Revitalization Business Façade Improvement Loan Program and the Design Guidelines and Standards request will be addressed at the next meeting.

Councilman Elmshaeuser declared a conflict of interest on the Amendment to Program Guidelines and Reuse Plan – Owner Occupied Housing Program CDBG 08-HO-3073.

Councilman Bassett moved to approve the amendment to program guidelines and reuse plan for Owner Occupied Housing Program CDBG 08-HO-3073 and forward amendment to the Nebraska Department of Economic Development requesting approval of amendment. Councilman Rankin seconded the motion. The following council members voted Yes: Darrell Bassett, Kevin Block, Harold Peterson and Rodger Rankin. No: None. Absent: None. Abstain: Karl Elmshaeuser. Motion declared carried.

Councilman Elmshaeuser moved to approve and certify the updated list of volunteer, as submitted by the Certification Administrator, as qualified participants in the Volunteer Emergency Responder Plan of the City of Ogallala for 2012. Councilman Block seconded the motion. The following council members voted Yes: Darrell Bassett, Kevin Block, Karl Elmshaeuser, Harold Peterson and Rodger Rankin. No: None. Absent: None. Motion declared carried.

John Sauer, Water Superintendent, addressed the council on the proposed valve tapping insertion equipment.

Councilman Elmshaeuser moved to purchase a TEAM Valve Insertions Machine from Municipal Pipe Services, as the lowest responsible bidder, in the amount of \$54,000. Councilman Rankin seconded the motion. The following council members voted Yes: Darrell Bassett, Kevin Block, Karl Elmshaeuser, Harold Peterson and Rodger Rankin. No: None. Absent: None. Motion declared carried.

The City Council gave updates regarding their committee assignments as follows:

- A. Kenfield Petrified Wood Gallery – Rodger Rankin.

There being no further business to come before the council, Councilman Block moved to adjourn. Councilman Rankin seconded the motion. The following council members voted Yes: Darrell Bassett, Kevin Block, Karl Elmshaeuser, Harold Peterson and Rodger Rankin. No: None. Absent: None. Motion declared carried and the meeting adjourned at 8:41 P.M.

Jane M. Skinner
City Clerk

Approved:

Harold L. Peterson
Council President

STATE OF NEBRASKA)
)
COUNTY OF KEITH) SS.
)
CITY OF OGALLALA)

I, Jane M. Skinner, the undersigned, City Clerk for the City of Ogallala, Nebraska, hereby certify that all of the subjects included in the attached proceedings were contained in the Agenda for the meeting of April 9, 2013 kept continuously current and available for public inspection at the office of the City Clerk; that such subjects were contained in said Agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the Minutes of the President and Council of the City of Ogallala, Nebraska, were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meeting of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

Jane M. Skinner
City Clerk

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