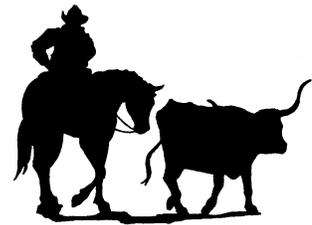


City of Ogallala

411 East 2nd Street
Ogallala, NE 69153
Phone 308-284-3607
City Fax 308-284-6565



MEMORANDUM

DATE: December 19, 2013
TO: Ogallala City Council
CC: Mike McQuillan, City Attorney; Jane Skinner, City Clerk
FROM: Jane Skinner, Interim City Manager
RE: Briefing for Regular Council Meeting of: December 20, 2013

1. **Roll call of Members. (Verification of Notice to call meeting to Order).**
2. **Consent Agenda:**
 - A. Claims.
 - B. Application for Right of Way License – Ron Bloomquist.
 - C. Application for Journeyman Plumber License – Vincent Johnson.
 - D. Appointment to Board – Board of Health (3).
 - 1) Mary Lou Heelan – One Year Term (1-1-14 – 12-31-14).
 - 2) Dr. Paul Foy - One Year Term (1-1-14 – 12-31-14).
 - E. Appointment to Board - Housing Authority (2).
 - 1) Fern Sutton – Five Year Term (1-1-14 – 12-31-18).
 - 2) James J. Hoover – Completing Five Year Term (1-1-12 – 12-31-16).
 - F. Appointment to Board – RSVP Advisory Board (3).
 - 1) Jacque Bassett – Three Year Term (1-1-14 – 12-31-16).
 - 2) Betty Brown - Three Year Term (1-1-14 – 12-31-16).
 - 3) Marcia Barnhill - Three Year Term (1-1-14 – 12-31-16).
 - G. Appointment to Board – Tree Board (3).
 - 1) Ryan Dickinson – Three Year Term (1-1-14 – 12-31-16).
 - 2) Wendell Upright – Three Year Term (1-1-14 – 12-31-16).

The consent agenda lists routine non-controversial items collectively approved by the Council with no discussion and one motion.

The Council may discuss and vote on any individual item by removing it from the consent agenda by successful motion and vote. If a specific item requires separate action, a motion to remove it from the consent agenda is as follows:

“Move to remove the (agenda item) from the consent agenda.”

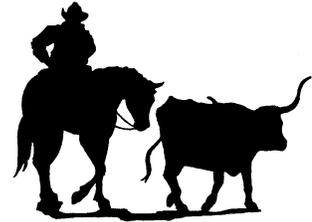
After the motion receives a second, the vote is called for.

After the vote, the Council President declares:



City of Ogallala

411 East 2nd Street
Ogallala, NE 69153
Phone 308-284-3607
City Fax 308-284-6565



“Motion carried.”

Or;

“Motion failed.”

If the motion carried, discussion and action may occur on the single item removed. Usual procedure occurs for the items remaining items on the consent agenda.

When approving all items without discussion:

Recommended motion:

“Move to approve the consent agenda.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

3. Public Hearing:

4. Public Forum:

5. Report of City Clerk-Treasurer:

- A. Minutes of the Special Meeting held December 10, 2013 – 6 P.M.

Councilman Elmshaeuser was absent from this meeting and may abstain.

Recommended Motion:

“Move to approve the minutes of the Special Meeting held December 10, 2013 – 6 P.M.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

- B. Minutes of the Regular Meeting held December 10, 2013.

Councilman Elmshaeuser was absent from this meeting and may abstain.

Recommended Motion:

“Move to approve the minutes of the Regular Meeting held December 10, 2013.”

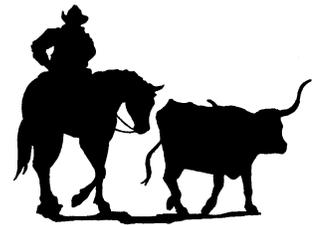
After the motion receives a second, the vote is called for.

After the vote, the Council President declares:



City of Ogallala

411 East 2nd Street
Ogallala, NE 69153
Phone 308-284-3607
City Fax 308-284-6565



“Motion carried.”

Or;

“Motion failed.”

C. Minutes of the Special Meeting held December 13, 2013.

Council members Block and Elmshaeuser were absent from this meeting and may abstain.

Recommended Motion:

“Move to approve the minutes of the Special Meeting held December 13, 2013”.

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

D. Claim – West Central Nebraska Development District.

Due to Councilman Elmshaeuser’s previously declared conflict of interest regarding West Central Nebraska Development District, the claims payable to WCNDD has been separated from the rest of the claims for approval.

Recommended motion:

“Move to approve the claim payable to West Central Nebraska Development District in the amount of \$803.88”.

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

E. Claim – Melchior Contracting LLC.

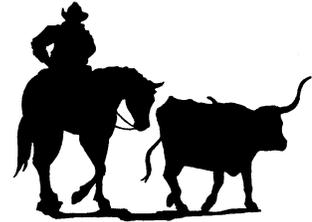
Due to Councilman Elmshaeuser’s previously declared conflict of interest regarding West Central Nebraska Development District, the claims payable to Melchior Contracting LLC has been separated from the rest of the claims for approval.

Recommended motion:



City of Ogallala

411 East 2nd Street
Ogallala, NE 69153
Phone 308-284-3607
City Fax 308-284-6565



“Move to approve the claim payable to Melchior Contracting LLC in the amount of \$10,983.00”.

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

Recommendations of Departments, Boards and Committees:

- F. Appointment to Board – Planning Commission (3).
- 1) Joe Malone- Three Year Term (1-1-14 – 12-31-16).
 - 2) Ron Bloomquist - Three Year Term (1-1-14 – 12-31-16).
 - 3) Darrel Hyberg Sr. - Three Year Term (1-1-14 – 12-31-16).
 - 4) Thomas R. Beckius - Three Year Term (1-1-14 – 12-31-16).

Three positions are available and four applications have been received. Their applications are included in your council packet.

Recommended Motion:

“Move to approve the appointment of (NAME(S)) to the Planning Commission.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

- G. Appointment to Board – Youth Committee (1).
- 1) Chrissy Schlake – Five Year Term (1-14-14 – 12-31-18).
 - 2) Morgan Delezene - Five Year Term (1-14-14 – 12-31-18).

One position is available and two applications have been received. The Ogallala Youth Committee is recommending Chrissy Schlake for the position. Their applications are included in your council packet.

Recommended Motion:

“Move to approve the appointment of (NAME) to the Youth Committee.”

After the motion receives a second, the vote is called for.

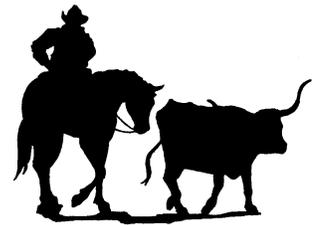
After the vote, the Council President declares:

“Motion carried.”



City of Ogallala

411 East 2nd Street
Ogallala, NE 69153
Phone 308-284-3607
City Fax 308-284-6565



Or;

“Motion failed.”

- H. Administration – Amending Section 25-201, Meetings of Council General Provisions of the Municipal Code (Ord. 1308).

Recommended motion (by ordinance):

“I would introduce Ordinance 1308 and move to suspend the rules, so that the ordinance may be read by title and moved for passage at this meeting.”

The motion is then seconded and voted on.

If the motion carries, the Council President then reads the ordinance by title.

“An ordinance amending section 25-201, meeting of council general provisions, of the municipal code of the City of Ogallala, Nebraska.”

Recommended Motion:

“Move to adopt ordinance 1308”

After the vote, the Council President declares:

“Ordinance 1308 is adopted.”

Or;

“Ordinance 1308 has failed.”

- I. Community Development – Change Order-Moul’s Modern Builders – Downtown Improvement Project – 90 day extension.

Moul’s Modern Builders LLC has asked for a 90 day extension. This would still be before the June deadline to complete the project. The city is owed \$500 a day for each day that the project exceeds the completion date of January 10.

I would not recommend an extension 90 days. I think 30 would be more appropriate.

Recommended Motion:

“Move to approve a change order granting a 30 day extension.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

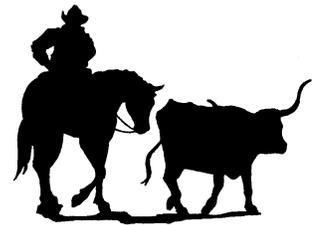
Or;

“Motion failed.”



City of Ogallala

411 East 2nd Street
Ogallala, NE 69153
Phone 308-284-3607
City Fax 308-284-6565



- J. Water – Issuance of a Water Revenue Bond of the City of Ogallala, Nebraska for the purpose of paying the costs of constructing additions and improvements to the existing waterworks plant and distribution system of the city. (Ord. 1309).

Recommended motion (by ordinance):

“I would introduce Ordinance 1309 and move to suspend the rules, so that the ordinance may be read by title and moved for passage at this meeting.”

The motion is then seconded and voted on.

If the motion carries, the Council President then reads the ordinance by title.

“An ordinance authorizing the issuance of a water revenue bond of the city of Ogallala, Nebraska, in the principal amount of up to two million seven hundred nineteen thousand one hundred nineteen dollars (\$2,719,119) for the purpose of paying the costs of constructing additions and improvements to the existing waterworks plant and distribution system of the city; authorizing the issuance of said bond in the form of a promissory note to evidence a loan from the Nebraska Department of Environmental Quality; approving the execution and delivery of a loan contract with the Nebraska Department of Environmental Quality; approving related documents with respect to said loan; prescribing the form, terms and details of said bond; pledging and hypothecating the revenues and earnings of the waterworks plant and distribution system owned by the city for the payment of said bond; entering into a contract on behalf of the city with the holder of said bond; authorizing the delivery of the bond to the Nebraska Department of Environmental Quality; determining that interest on said bond shall not be excludable from gross income for purposes of federal income taxation; providing for the disposition of the bond proceeds and ordering the ordinance published in pamphlet form.”

Recommended Motion:

“Move to adopt ordinance 1309”

After the vote, the Council President declares:

“Ordinance 1309 is adopted.”

Or;

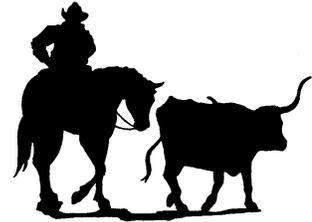
“Ordinance 1309 has failed.”

- K. Water – Engineering Agreement Amendment – Adding Generator Set and Gas Lines to the Plans and Specifications for the South Water Source.



City of Ogallala

411 East 2nd Street
Ogallala, NE 69153
Phone 308-284-3607
City Fax 308-284-6565



This is related to the South Well project. This would authorize an expenditure of \$3,700 to provide additional engineering services.

Recommended Motion:

“Move to authorize the council president to sign the amendment to standard form of agreement between owner and engineer for professional services”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

6. Report of City Attorney:

7. Report of City Manager:

- A. Downtown Pavilion Project, Side Curtains and Signage.
- B. City Council/School Board joint discussions.
- C. Midwinter Conference – February 23-25, 2014.

8. Report of City Council members:

- A. Board of Health – Pete Peterson.
- B. Chamber of Commerce – Kevin Block.
- C. Keep Keith County Beautiful – Buck Bassett.
- D. Keith County Area Development – Karl Elmshaeuser.
- E. Kenfield Petrified Wood Gallery – Rodger Rankin.
- F. Library Board – Kevin Block.
- G. Ogallala Community Hospital Advisory Board – Karl Elmshaeuser.

9. Closed session:

10. Adjourn.

