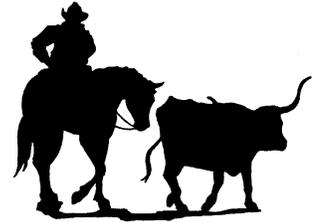


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MEMORANDUM

DATE: April 4, 2014
TO: Ogallala City Council
CC: Mike McQuillan, City Attorney; Jane Skinner, City Clerk
FROM: Aaron Smith, City Manager
RE: Briefing for Regular Council Meeting of: April 8, 2014

1. **Roll call of Members. (Verification of Notice to call meeting to Order).**
2. **Consent Agenda:**
 - A. Minutes of the Regular Meeting held March 25, 2014.
 - B. Minutes of the Special Meeting held March 25, 2014 6 PM.

The consent agenda lists routine non-controversial items collectively approved by the Council with no discussion and one motion.

The Council may discuss and vote on any individual item by removing it from the consent agenda. In addition, any person in attendance may request that an item be removed.

Recommended motion:

"Move to approve the consent agenda."

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

"Motion carried."

Or;

"Motion failed"

3. Public Hearing:

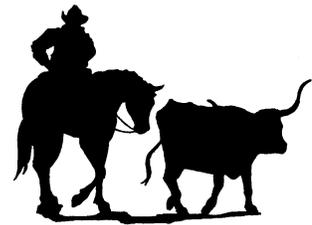
- A. Planning and Zoning - Request for Special Exception to construct a non-commercial utility structure as a primary use in a residential zoned lot, located at 601 West 11 Street, legally described as Lots 8, 9, and 10, Block 16, Searle's Third Addition. (Jim Jeffres).

The public hearing should be opened by stating the topic and time.



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Jim Jeffres would like to construct a noncommercial utility structure in a residential zone. Ken has provided an overview of the request in your packet. Mr. Jeffres indicated that he will be in attendance to answer question should you have any.

- B. Community Development - Nebraska Affordable Housing Program (NAHP) Annual Cycle Owner Occupied Housing Rehabilitation Application.

The public hearing should be opened by stating the topic and time.

Ginger with WCNDD will be in attendance to explain NAHP and give an explanation of the program. She will also be available to answer questions.

4. Public Forum:

- A. Wayne Wood – 40 Year Recognition.
- B. Proclamation – National Library Week.
- C. Proclamation – National Volunteer Week.

5. Report of City Clerk-Treasurer:

- A. Financial Report – March 2014.

No Action Required

6. Recommendations of Departments, Boards and Committees:

- A. Administration – Job Title Salary Range (Res. 1413).

Maggie is wanting to change the number of authorized lifeguard position from 12 to 20. This will not increase total hours paid out over the season (other than perhaps nominal fluctuations that may occur from year to year). Our lifeguards are typically high school students and they typically have extensive extracurricular activities. By increasing the number of guards we can cover the hours needed.

Recommended motion (by resolution):

“I would introduce Resolution 1413 and move for its adoption.”

The Council President then reads the resolution by title:

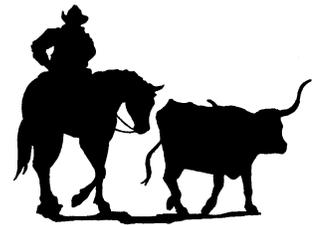
“A RESOLUTION AMENDING THE CITY OF OGALLALA JOB TITLE – SALARY RANGE TABLE.”

The Council President asks:



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“Is there a second?”

After the second the Council President calls for the vote.

After the vote the Council President declares:

“Resolution 1413 is adopted.”

Or;

“Resolution 1413 has failed.”

B. Library – Library Facilities Motion, April 23rd 2013

At the Council Meeting of April 23rd 2013 the City Council earmarked the north portion of Searle Park for the proposed library facility. Since that time the School Board has indicated that they would work with the City to transfer the Progress Elementary Site to the City.

This property would be a viable alternative to the Searle Park location. In my opinion the two sites are the only locations available in the City that would serve the crucial need of accessibility.

Recommended motion:

“Move to rescind the motion from April 23rd 2013, which earmarked the north portion of Searle Park for the proposed library facility.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed”

C. Library – Proposed Library Facility Site selection.

I’m looking for confirmation from Council that the Progress Site is the primary location for the proposed library facility.

Recommended motion:

“Move to approve the Progress Site as the primary location for the proposed library facility.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

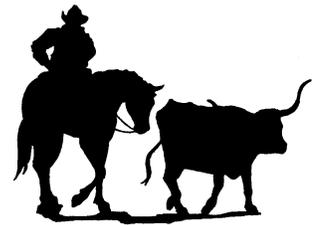
Or;

“Motion failed”



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D. Parks – Interlocal Agreement with School District #001, use of Collister Park.

This is a two year agreement that allows the School to utilize portions of Collister Park as a practice field. When not in use by the School the field may be used as open space by the public.

Recommended motion:

“Move to approve the Interlocal Agreement with School District and authorize the Council President to sign the agreement.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed”

E. Planning and Zoning – Request for Special Exception to construct a non-commercial utility structure as a primary use in a residential zoned lot, located at 601 West 11 Street, legally described as Lots 8, 9, and 10, Block 16, Searle’s Third Addition. (Jim Jeffres).

This Action Item is related to the Public Hearing (Item 3.A.). For your convenience the information pertaining to this item is contained in your council packet.

I would recommend accepting the Planning Commissions recommendation.

Recommended motion:

“Move to approve the request for special exception to construct a non-commercial utility structure as a primary use in a residential zoned lot, located at 601 West 11 Street, legally described as Lots 8, 9, and 10, Block 16, Searle’s Third Addition..”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed”

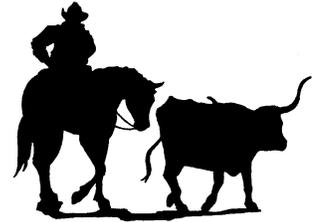
F. Street – West 5th Street – Nebraska Department of Roads Supplemental Agreement. (Res. 1414).

When we did the original contract we did not anticipate right of way easements. This will include a few permanent easements, most are temporary easements for constructions. The scope



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of the agreement would include title reports from each property (36 total), right of way cost estimates, and descriptions of each easement.

Recommended motion (by resolution):

“I would introduce Resolution 1414 and move for its adoption.”

The Council President then reads the resolution by title:

“A RESOLUTION AUTHORIZING A PRELIMINARY ENGINEERING SERVICES AGREEMENT NO. 1 – BD1253.”

The Council President asks:

“Is there a second?”

After the second the Council President calls for the vote.

After the vote the Council President declares:

“Resolution 1414 is adopted.”

Or;

“Resolution 1414 has failed.”

- G. Community Development – Authorizing the Chief elected official to sign an application for Nebraska Affordable Housing Program Funds. (Res. 1415).

Ginger with WCNDD will be in attendance to answer questions and give an overview of this Item.

This resolution simply authorizes the Council President to sign all documents pertaining to the project including the application.

Recommended motion (by resolution):

“I would introduce Resolution 1415 and move for its adoption.”

The Council President then reads the resolution by title:

“A Resolution Authorizing the Chief Elected Official to Sign an Application for Nebraska Affordable Housing Program Funds.”

The Council President asks:

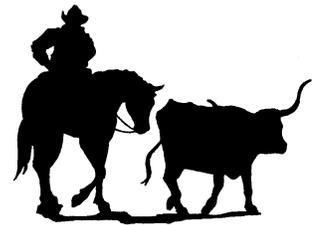
“Is there a second?”

After the second the Council President calls for the vote.



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After the vote the Council President declares:

“Resolution 1415 is adopted.”

Or;

“Resolution 1415 has failed.”

- H. Community Development – Nebraska Affordable Housing Program Funds Applicant’s statement of assurances and certifications; Determination of Level of Review; The Owner Occupied Housing Rehabilitation Guidelines; and Demolition Guidelines.

This item has several components which are included in your packet. (Exhibit C,G, PG OOR, and PG DEMO)

Ginger with WCNDD will be in attendance to answer questions and give an overview of this Item.

Recommended motion:

“Move to approve the NAHP Funds Applicant’s statement of assurances and certifications; Determination of Level of Review; The Owner Occupied Housing Rehabilitation Guidelines; and Demolition Guidelines and authorize the Council President to sign the documents.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed”

- I. Community Development – Pre-Application for the CDBG Owner Occupied Housing Rehabilitation program.

Ginger with WCNDD will be in attendance to answer questions and give an overview of this Item.

Recommended motion:

“Move to approve the Pre-Application for the CDBG Owner Occupied Housing Rehabilitation program and authorize the Council President to sign the Pre-Application.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

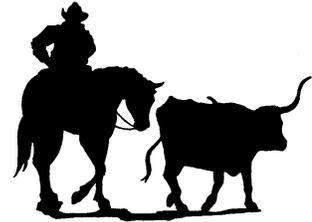
“Motion carried.”

Or;



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“Motion failed”

7. Report of City Attorney:

8. Report of City Manager:

9. Report of City Council members:

- A. Board of Health – Pete Peterson.
- B. Chamber of Commerce – Kevin Block.
- C. Keep Keith County Beautiful – Buck Bassett.
- D. Keith County Area Development – Karl Elmshaeuser.
- E. Kenfield Petrified Wood Gallery – Rodger Rankin.
- F. Library Board – Kevin Block.
- G. Ogallala Community Hospital Advisory Board – Karl Elmshaeuser.
- H. Ambulance Advisory Committee
- I. City Council Member/County Commissioner Meeting.
- J. Library Facilities Committee.

10. Closed session:

11. Adjourn.

