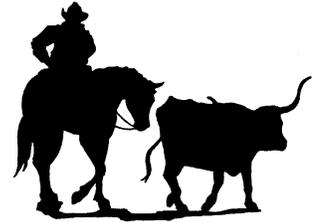


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MEMORANDUM

DATE: June 19, 2014
TO: Ogallala City Council
CC: Mike McQuillan, City Attorney; Jane Skinner, City Clerk
FROM: Aaron Smith, City Manager
RE: Briefing for Regular Council Meeting of: June 24, 2014

1. **Roll call of Members. (Verification of Notice to call meeting to Order).**
2. **Consent Agenda:**
3. **Public Hearing:**
 - A. Community Development - Application to the Department of Economic Development for a Community Development Block Grant for an Owner-Occupied Rehabilitation Project

The public hearing should be opened by stating the topic and stating the time.

Ginger with WCNDD should be in attendance to answer any questions. This public hearing is related to the application to the Department of Economic Development for a Community Development Block Grant for an Owner-Occupied Rehabilitation Project. This application, if approved, would authorize the rehabilitation of 5 homes in Ogallala at a cost of approximately 105k. No matching funds from the city are required. This is basically covered by CDBG grant funds.

4. **Public Forum:**
5. **Report of City Clerk-Treasurer:**
 - A. Minutes of the Regular Meeting held June 10, 2014.

Councilman Elmshaeuser was absent from this meeting and may abstain from this action.

Recommended Motion:

“Move to approve the minutes of the regular meeting held May 13, 2014.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

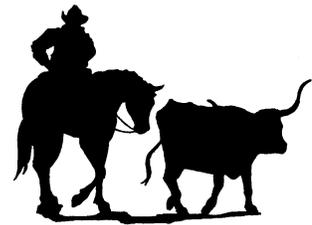
Or;

“Motion failed”



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B. Claims.

Recommended Motion:

“Move to approve the claims.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed”

C. Claims – West Central Nebraska Development District.

Due to Councilman Elmshaeuser previously declared conflict of interest regarding West Central Nebraska Development District, the claims payable to WCNDD have been separated from the rest of the claims for approval.

Recommended motion:

“Move to approve the claims payable to West Central Nebraska Development District in the amounts of \$1,088.75 and \$2,000.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed”

6. Recommendations of Departments, Boards and Committees:

A. Airport – Grant Agreement for Airport Improvement Program (AIP) Project No. 3-31-0061-010-2014 at Searle Field. (Res. 1418).

This resolution would authorize the City of Ogallala to enter into a State Grant Agreement with the Nebraska Department of Aeronautics for improvement projects at the airport. More specifically the wind cone, beacon, and electrical vault, which have been discussed at previous meetings.

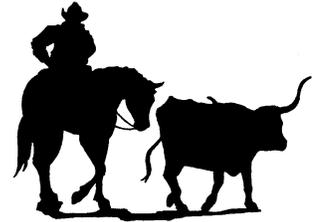
Recommended motion (by resolution):

“I would introduce Resolution 1418 and move for its adoption.”



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The Council President then reads the resolution by title:

“A RESOLUTION ADOPTING AND APPROVING THE EXECUTION OF A STATE GRANT AGREEMENT FOR PROJECT NO. 3-31-0061-010-2014, TO BE SUBMITTED TO THE DEPARTMENT OF AERONAUTICS OF THE STATE OF NEBRASKA TO OBTAIN STATE FINANCIAL AID IN THE DEVELOPMENT OF THE MUNICIPAL AIRPORT.”

The Council President asks:

“Is there a second?”

After the second the Council President calls for the vote.

After the vote the Council President declares:

“Resolution 1418 is adopted.”

Or;

“Resolution 1418 has failed.”

B. Airport – Beacon, Wind Cone, Electrical Vault Contract award.

IES Commercial, Inc. of Holdrege, Nebraska was the low bidder, with a bid of \$194,051.05. Airport Authority reviewed the DBE participation proposed and found it be acceptable.

Recommended motion:

“Move to award the contract to IES Commercial INC. in the amount of \$194,051.05, subject to FAA and NDA concurrence, and authorize the Council President to sign the contract.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

C. Community Development – Change order Number 1 for NE Highway 61, Pony Express Lane & Oregon Trail Drive.

NDOR requested the mast arm for the signal on our plans be lengthened from 40’ to 55’. This change did not get incorporated into the plan set during the bidding process, the state requested this change after the project was bid out. The cost increase is \$4,778.55 for the additional length, which includes the standard 5% markup for the prime contractor.

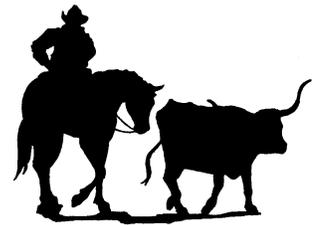
Recommended motion:

“Move to authorize the change order in the amount of \$4,778.55 to Cement Products.”



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After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

- D. Community Development - Authorizing the Chief elected official to sign an application for Nebraska Affordable Housing Program Funds. (Res. 1419).

Ginger with WCNDD should be in attendance to answer any questions. The application would authorize the rehabilitation of 5 homes in Ogallala at a cost of approximately 105k. No matching funds from the city are required. This is basically covered by CDBG grant funds.

Recommended motion (by resolution):

“I would introduce Resolution 1419 and move for its adoption.”

The Council President then reads the resolution by title:

“A Resolution Authorizing the Chief Elected Official to Sign an Application for Nebraska Affordable Housing Program Funds.”

The Council President asks:

“Is there a second?”

After the second the Council President calls for the vote.

After the vote the Council President declares:

“Resolution 1419 is adopted.”

Or;

“Resolution 1419 has failed.”

- E. Community Development – Nebraska Affordable Housing Program Funds
Applicant’s statement of assurances and certifications; Determination of Level of Review; The Owner Occupied Housing Rehabilitation Guidelines.

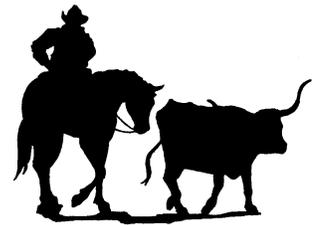
This item has several components which are included in your packet. (Exhibit C,G, and PG)

Ginger with WCNDD will be in attendance to answer questions and give an overview of this Item.



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Recommended motion:

“Move to approve the NAHP Funds Applicant’s statement of assurances and certifications; Determination of Level of Review; and The Owner Occupied Housing Rehabilitation Guidelines and authorize the Council President to sign the documents.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed”

7. Report of City Attorney:

8. Report of City Manager:

9. Report of City Council members:

- A. Board of Health – Pete Peterson.
- B. Chamber of Commerce – Kevin Block.
- C. Keep Keith County Beautiful – Buck Bassett.
- D. Keith County Area Development – Karl Elmshaeuser.
- E. Kenfield Petrified Wood Gallery – Rodger Rankin.
- F. Library Board – Kevin Block.
- G. Ogallala Community Hospital Advisory Board – Karl Elmshaeuser.
- H. City Council Member/County Commissioner Meeting.
- I. Library Facilities Committee.

10. Closed session:

11. Adjourn.

