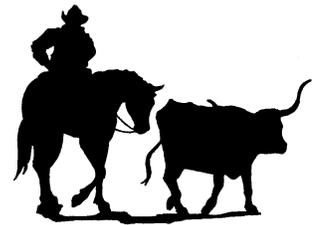


# City of Ogallala

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## MEMORANDUM

**DATE: July 18, 2014**  
**TO: Ogallala City Council**  
**CC: Mike McQuillan, City Attorney; Jane Skinner, City Clerk**  
**FROM: Aaron Smith, City Manager**  
**RE: Briefing for Regular Council Meeting of: July 22, 2014**

1. **Roll call of Members. (Verification of Notice to call meeting to Order).**
2. **Consent Agenda:**
  - A. O.V.F.D. – Probationary Membership of Courtney Prosser.
  - B. Renewal of Appliance Installer Licenses:
    - 1) Paul Ruhlman
  - C. Renewal of Master Plumber Licenses:
    - 1) Robert Nelson
  - D. Renewal of Journeyman Plumber Licenses:
    - 1) Levi Nelson
    - 2) Chad Wittstruck
  - E. Renewal of Right of Way Contractor Licenses:
    - 1) Paul Baumgartner
    - 2) JD Peterson
  - F. Renewal of Sewer Contractor Licenses:
    - 1) Paul Baumgartner
  - G. Renewal of Mobile Home Park Licenses:
    - 1) Joe Malone dba 3 Pines
    - 2) Tim Miller dba L&L Trailer Court
    - 3) Brian Zoberg dba Ogallala Estates LLC
  - H. License Permit Bond – Buss Mechanical Services, Inc.
  - I. Minutes of the Regular Meeting held July 8, 2014.
  - J. Claims.

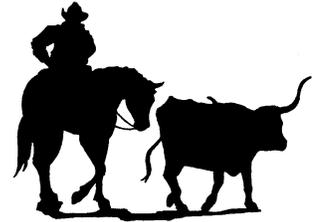
The consent agenda lists routine non-controversial items collectively approved by the Council with no discussion and one motion.

The Council may discuss and vote on any individual item by removing it from the consent agenda. In addition, any person in attendance may request that an item be removed.



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**Recommended motion:**

**“Move to approve the consent agenda.”**

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

**“Motion carried.”**

Or;

**“Motion failed”**

3. **Public Hearing**
4. **Public Forum:**
5. **Report of City Clerk-Treasurer:**
  - A. Claims – Rankin Sales and Service.

Due to Councilman Rankin’s previously declared conflict of interest regarding Rankins Sales and Service, the claim payable to Rankin Sales and Service has been separated from the rest of the claims for approval.

**Recommended motion:**

**“Move to approve the claims payable to Rankin Sales and Services in the amount of \$167.20”**

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

**“Motion carried.”**

Or;

**“Motion failed.”**

- B. Claims – West Central Nebraska Development District.

Due to Councilman Elmshaeuser previously declared conflict of interest regarding West Central Nebraska Development District, the claims payable to WCNDD have been separated from the rest of the claims for approval.

**Recommended motion:**

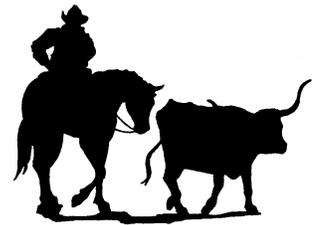
**“Move to approve the claims payable to West Central Nebraska Development District in the amounts of \$16.25 and \$130.00”**

After the motion receives a second, the vote is called for.



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After the vote, the Council President declares:

**“Motion carried.”**

Or;

**“Motion failed”**

C. Special Designated Liquor License – Front Street Inc. for event to be held August 10, 2014 11 AM to August 11<sup>th</sup> at midnight.

The information related to this license can be found in your packet. This is related to the 50 year anniversary of the crystal palace review. Alcohol will be sold inside, and if approved individuals will be allowed to take the beverages into the parking lot where activities are planned.

**Recommended motion:**

**“Move to approve the Special Designated Liquor License for Front Street Inc. for an event to be held August 10, 2014 11 AM to August 11, at midnight”**

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

**“Motion carried.”**

Or;

**“Motion failed”**

**6. Recommendations of Departments, Boards and Committees:**

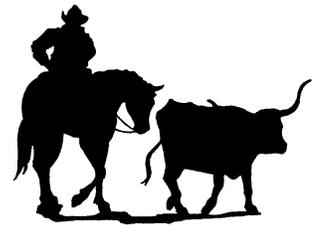
- A. Administration - An Ordinance authorizing the City to enter into a Lease-Purchase Transaction, the proceeds of which will be used to acquire certain equipment for use by the City. (Ord.1318).

This ordinance would allow the city to enter into a lease purchase transaction for the following buildings and apparatus:



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Description of Expense	Department	Amount	Vendor
2014 Dodge Ram Truck	Street	\$ 29,995.00	Schmidt Motors
Utility Tractor	Street	\$ 22,735.03	21st Century Equipment
2007 Pumper Truck	Fire	\$225,000.00	Texas Fire Trucks
Impound Building	Police	\$ 28,434.00	DJA Construction
2013 Ford F-450 4X4 Ambulance	Ambulance	\$ 55,161.00	P.L. Custom Body and Equipment
Power Load Ambulance Cot	Ambulance	\$ 29,999.99	Stryker Medical
2013 Ford F-450 4X4 Ambulance	Ambulance	\$118,102.00	P.L. Custom Body and Equipment
GRC Roof Replacement	GRC	\$ 39,422.00	Weathercraft Companies
		\$548,849.02	

I would recommend waiving the three readings.

If you wish to suspend the reading on three separate occasions, this is the procedure.

Recommended motion (by ordinance):

**"I would introduce Ordinance 1318 and move to suspend the rules, so that the ordinance may be read by title and moved for passage at this meeting."**

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

**"Motion carried."**

Or;

**"Motion failed."**

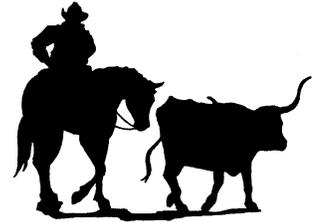
If the motion carries, the Council President then reads the ordinance by title.

**"AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF OGALLALA, NEBRASKA AUTHORIZING AND APPROVING A LEASE-PURCHASE TRANSACTION WITH BOKF, NATIONAL ASSOCIATION, THE PROCEEDS OF WHICH WILL BE USED TO PAY THE COSTS OF ACQUIRING CERTAIN EQUIPMENT FOR USE BY THE CITY (THE "PROJECT"); AUTHORIZING THE EXECUTION AND DELIVERY BY THE CITY OF A LEASE-PURCHASE AGREEMENT (THE "LEASE") AND OTHER DOCUMENTS RELATING TO FINANCING THE PROJECT; APPROVING THE ISSUANCE, SALE AND DELIVERY OF CERTIFICATES OF PARTICIPATION IN THE LEASE IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$555,000; FIXING IN PART AND PROVIDING FOR THE FIXING IN PART OF CERTAIN PROVISIONS OF THE LEASE AND RELATED DOCUMENTS; PRESCRIBING OTHER MATTERS RELATING**



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**THERETO; AND PROVIDING FOR THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM.BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF OGALLALA, NEBRASKA: .”**

A Council member may then:

**“Move to adopt Ordinance 1318.”**

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

**“Ordinance 1318 is adopted.”**

Or;

**“Ordinance 1318 has failed.”**

**Procedure to read the ordinance three times prior to vote:**

Recommended motion, by ordinance:

“I would introduce Ordinance 1318.”

There is no motion or vote. The Council President states who introduced the ordinance and then reads the ordinance by title.

**“AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF OGALLALA, NEBRASKA AUTHORIZING AND APPROVING A LEASE-PURCHASE TRANSACTION WITH BOKF, NATIONAL ASSOCIATION, THE PROCEEDS OF WHICH WILL BE USED TO PAY THE COSTS OF ACQUIRING CERTAIN EQUIPMENT FOR USE BY THE CITY (THE “PROJECT”); AUTHORIZING THE EXECUTION AND DELIVERY BY THE CITY OF A LEASE-PURCHASE AGREEMENT (THE “LEASE”) AND OTHER DOCUMENTS RELATING TO FINANCING THE PROJECT; APPROVING THE ISSUANCE, SALE AND DELIVERY OF CERTIFICATES OF PARTICIPATION IN THE LEASE IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$555,000; FIXING IN PART AND PROVIDING FOR THE FIXING IN PART OF CERTAIN PROVISIONS OF THE LEASE AND RELATED DOCUMENTS; PRESCRIBING OTHER MATTERS RELATING THERETO; AND PROVIDING FOR THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM.BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF OGALLALA, NEBRASKA: .”**

There is no motion, second or vote.

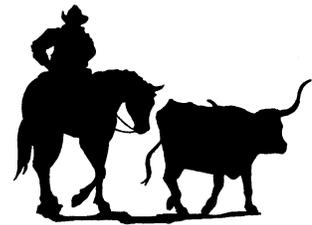
After the reading, the Council President declares;

**“Ordinance 1318 has been read for the first time.”**



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- B. Community Development – Amendment to Professional Service Agreement – extensions were allowed Time of Performance. (West Central Nebraska Development District).

As you know the City of Ogallala and WCNDD have a professional service agreement that is related to the CDBG grant for the pavilion and facade projects. As you also know several extensions were granted. This amendment makes sure that the agreement for professional services with WCNDD coincides with the extensions.

**Recommended motion:**

**“Move to approve the Amendment to the Professional Service Agreement with West Central Nebraska Development District.”**

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

**“Motion carried.”**

Or;

**“Motion failed.”**

- C. Community Development – Economic Development Strategic Plan for Keith County (Travis Haggard).

The Strategic Plan that was approved last year has recently been updated. This plan is located in your packet for your review. The county commissioners have approved this plan and it now before you for your consideration.

**Recommended motion:**

**“Move to approve the revised Economic Development Strategic Plan for Keith County as presented.”**

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

**“Motion carried.”**

Or;

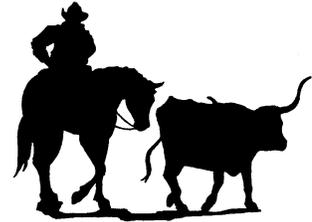
**“Motion failed.”**

- D. Planning and Zoning – Proposed demolition of structures on premises located at 1701 East 1<sup>st</sup> Street and 1700 East 2<sup>nd</sup> Street.



# City of Ogallala

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This item is a request by staff to move forward with the process of demolition of structures on premises located at 1701 East 1st Street and 1700 East 2nd Street. Council approval is required.

## **Recommended motion:**

***“Move to authorize the appropriate City Staff to move forward with the process related to the demolition of structures on premises located at 1701 East 1st Street and 1700 East 2nd Street.”***

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

**“Motion carried.”**

Or;

**“Motion failed.”**

## **7. Report of City Attorney:**

## **8. Report of City Manager:**

## **9. Report of City Council members:**

- A. Board of Health – Pete Peterson.
- B. Chamber of Commerce – Kevin Block.
- C. Keep Keith County Beautiful – Buck Bassett.
- D. Keith County Area Development – Karl Elmshaeuser.
- E. Kenfield Petrified Wood Gallery – Rodger Rankin
- F. Library Board – Kevin Block.
- G. Ogallala Community Hospital Advisory Board – Karl Elmshaeuser.
- H. City Council Member/County Commissioner Meeting.
- I. Library Facilities Committee.

## **10. Closed session:**

## **11. Adjourn.**

