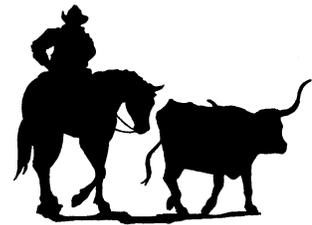


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MEMORANDUM

DATE: September 20, 2014
TO: Ogallala City Council
CC: Mike McQuillan, City Attorney; Jane Skinner, City Clerk
FROM: Aaron Smith, City Manager
RE: Briefing for Regular Council Meeting of: September 23, 2014

1. **Roll call of Members. (Verification of Notice to call meeting to Order).**
2. **Consent Agenda:**
 - A. Minutes of the Regular Meeting held September 9, 2014.
 - B. Claims.
 - C. Appointment to Board – Library Board (2).
 - 1) Michael Tuttle – Four Year Term (10-01-14 – 09-30-18).
 - 2) Vicki Lynn Peters – Four Year Term (10-01-14 – 09-30-18).
 - D. O.V.F.D. – Resignation of Analisa Colglazer.
 - E. O.V.F.D. – Resignation of Scott King.
 - F. O.V.F.D. – Resignation of Chris Peters.
 - G.

The consent agenda lists routine non-controversial items collectively approved by the Council with no discussion and one motion.

The Council may discuss and vote on any individual item by removing it from the consent agenda. In addition, any person in attendance may request that an item be removed.

Recommended motion:

“Move to approve the consent agenda.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed”

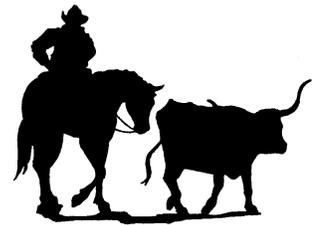
3. **Public Hearing:**

- A. Application for National Park Service Land and Water Conservation Fund.



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The public hearing should be opened by stating the topic and stating the time.

CJ Poltack with WCNDD should be in attendance to discuss this topic with the council. This is an application for a grant to help offset the cost of a new sand filter for the outdoor pool.

The City of Ogallala is requesting \$53,750 of grant funds to replace the current diatomaceous earth (DE filter) with a sand filter located at the Ogallala Municipal Pool. Total project costs are \$107,500; the City's required match for this project is \$53,750. (Action Item 6.D)

4. Public Forum:

5. Report of City Clerk-Treasurer:

- A. Claim – West Central Nebraska Development District.

Due to Councilman Elmshaeuser previously declared conflict of interest regarding West Central Nebraska Development District, the claims payable to WCNDD have been separated from the rest of the claims for approval.

Recommended motion:

“Move to approve the claims payable to West Central Nebraska Development District in the amounts of \$3,815.50 and \$565.00”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed”

- B. Claim – Rankin Sales and Service.

Due to Councilman Rankin's previously declared conflict of interest regarding Rankins Sales and Service, the claim payable to Rankin Sales and Service has been separated from the rest of the claims for approval.

Recommended motion:

“Move to approve the claims payable to Rankin Sales and Services in the amount of \$289.49”



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After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

6. Recommendations of Departments, Boards and Committees:

- A. Administration – Amending the City of Ogallala Personnel Manual sections 1.035: Employee Advisory Committee; 3.050: On-Call Time and Call-In Pay; 4.080: Holidays. (Res 1423).

This is a resolution that will amend certain sections of the personnel manual. A strike out version is available in your packet for your review. The main points are the nomination procedure for the makeup of the committee, backup and on call pay, observing Christmas Eve as opposed to Columbus Day, and determining how Christmas Eve and Christmas day are observed when they fall on weekends.

Recommended motion (by resolution):

“I would introduce Resolution 1423 and move for its adoption.”

The Council President then reads the resolution by title:

“A resolution amending the City of Ogallala Personnel Manual sections 1.035: Employee Advisory Committee; 3.050: On-Call Time and Call-In Pay; 4.080: Holidays.”

The Council President asks:

“Is there a second?”

After the second, the Council President calls for the vote.

After the vote, the Council President declares:

“Resolution 1423 is adopted.”

Or;

“Resolution 1423 has failed.”

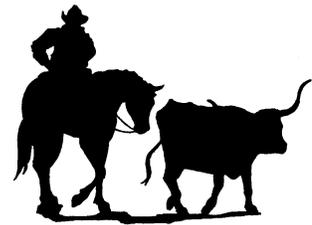
- B. Administration – Rental Agreement for Rendezvous Square.

The rental agreement in your packet may go through a few more changes on Monday and Tuesday. If so, you will have the final form sent as soon as possible, and I will be sure to point out any changes if they occur.



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Recommended motion:

“Move to approve the rental agreement for Rendezvous square as presented.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed”

- C. Administration – Amending Special Fee Schedule (Res. 1424).

This is a resolution establishing new fees for Rendezvous Square

Recommended motion (by resolution):

“I would introduce Resolution 1424 and move for its adoption.”

The Council President then reads the resolution by title:

“A resolution amending the city of Ogallala miscellaneous special fee schedule.”

The Council President asks:

“Is there a second?”

After the second, the Council President calls for the vote.

After the vote, the Council President declares:

“Resolution 1424 is adopted.”

Or;

“Resolution 1424 has failed.”

- D. Outdoor Pool – Application for National Park Service Land and Water Conservation Fund. (Res. 1425).

This is a resolution authorizes the City to apply for grant funds to replace the current diatomaceous earth (DE filter) with a sand filter located at the Ogallala Municipal Pool. Total project costs are \$107,500; the City’s required match for this project is \$53,750.

This is related to the Public Hearing. The Public Hearing should be closed before taking action.

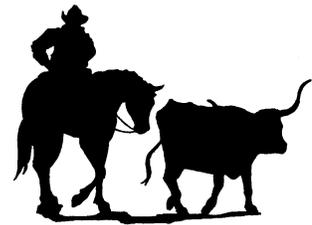
Recommended motion (by resolution):

“I would introduce Resolution 1425 and move for its adoption.”



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The Council President then reads the resolution by title:

“A resolution authorizing the city of Ogallala to make application for a land and water conservation fund project grant.”

The Council President asks:

“Is there a second?”

After the second, the Council President calls for the vote.

T

“Resolution 1425 is adopted.”

Or;

“Resolution 1425 has failed.”

- E. Administration – Intent to incur debt which may include reimbursement of expenditures made by the City for the construction of Street Improvements in Street Improvement Districts Nos. 2013-1 and 2013-2. (Res. 1426).

This resolution is a declaration of intent under Internal Revenue Code Regulation Section 1.150-2 to provide for the incurring of indebtedness which may include reimbursements of expenditures made by the City in connection with costs incurred in connection with the construction of paving improvements in Street Improvement Districts Nos. 2013-1 and 2013-2. The preliminary estimate of debt contemplated to be issued for such project exceeds \$1,860,000

Recommended motion (by resolution):

“I would introduce Resolution 1426 and move for its adoption.”

The Council President then reads the resolution by title:

“A resolution declaring the city of Ogallala’s intent to incur debt which may include reimbursement of expenditures made by the city for the construction of street improvements in street improvement districts nos. 2013-1 and 2013-2 in the city.”

The Council President asks:

“Is there a second?”

After the second, the Council President calls for the vote.

After the vote, the Council President declares:

“Resolution 1426 is adopted.”

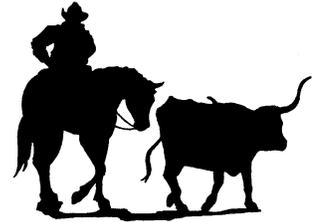
Or;

“Resolution 1426 has failed.”



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7. Report of City Attorney:

8. Report of City Manager:

- A. Appointment to Board – Community Redevelopment Authority (1).
 - 1) Jacob Mueller – Five Year Term (10-1-14 – 09-30-19).

9. Report of City Council members:

- A. Board of Health – Pete Peterson.
- B. Chamber of Commerce – Kevin Block.
- C. Keep Keith County Beautiful – Buck Bassett.
- D. Keith County Area Development – Karl Elmshaeuser.
- E. Kenfield Petrified Wood Gallery – Rodger Rankin.
- F. Library Board – Kevin Block.
- G. Ogallala Community Hospital Advisory Board – Karl Elmshaeuser.
- H. City Council Member/County Commissioner Meeting.
- I. Library Facilities Committee.

10. Closed session:

- A. Evaluation of City Manager Aaron Smith.

11. Administration – Establishing the salary of the City Manager (Ord 1327).

The compensation of the City Manager is set by ordinance as outlined in Ogallala Municipal Code 12-204(1). I recommend suspending the rules so that this ordinance may be passed without delay.

Recommended motion (by ordinance):

“I would introduce Ordinance 1327 and move to suspend the rules, so that the ordinance may be read by title and moved for passage at this meeting.”

The motion is then seconded and voted on.

If the motion carries, the Council President then reads the ordinance by title.

“An ordinance establishing the salary of the City Manager of the City of Ogallala, Nebraska.”

A council member can then:

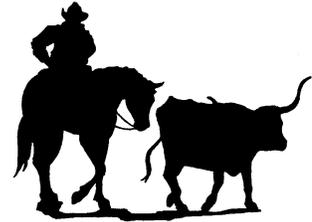
“Move to adopt ordinance 1327”

The motion is then seconded and voted upon.



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After the vote, the Council President declares:

“Ordinance 1327 is adopted.”

Or;

“Ordinance 1327 has failed.”

- 12. Administration** – Authorizing the Council President to enter into contract re-negotiations with the City Manager.

Recommended motion:

“Move to authorize the Council President to enter into contract re-negotiations with the City Manager and sign the appropriate documents.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed”

- 13. Adjourn.**

