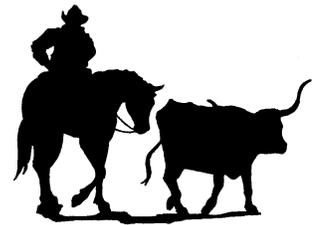


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MEMORANDUM

DATE: April 10, 2015
TO: Ogallala City Council
CC: Mike McQuillan, City Attorney; Jane Skinner, City Clerk
FROM: Aaron Smith, City Manager
RE: Briefing for Regular Council Meeting of: April 14, 2015

1. **Roll call of Members. (Verification of Notice to call meeting to Order).**
2. **Consent Agenda:**
 - A. O.V.F.D. – Resignation of Chris Chase.
 - B. Minutes of the Regular Meeting held March 24, 2015.
 - C. Right of Way Contractor License – Joe Randall.

The consent agenda lists routine non-controversial items collectively approved by the Council with no discussion and one motion.

The Council may discuss and vote on any individual item by removing it from the consent agenda. In addition, any person in attendance may request that an item be removed.

Recommended motion:

“Move to approve the consent agenda.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

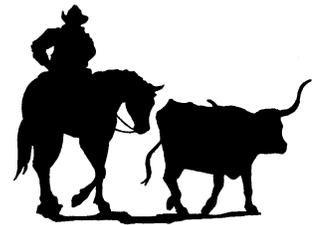
“Motion failed.”

3. **Public Hearing:**
4. **Public Forum:**
 - A. Proclamation – National Volunteer Week.
 - B. Proclamation – National Library Week.
 - C. Proclamation – Pay it Forward.
 - D. Proclamation – Earth Day.
 - E. Livestock/Fowl Permit – Four 4-H Cattle, Three Goats, Five Horses located at 607 West 24th Street (Dan Collins).



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Recommended Motion:

"Move to approve Dan Collins' Livestock/Fowl Permit for up to four 4-H cattle, three goats and five horses at 607 West 24th Street."

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

"Motion carried."

Or;

"Motion failed"

- F. Remove No Parking Ordinance between West 5 & 6 on B Street. (Judie Sauer, John Sauer).

5. Report of City Clerk-Treasurer:

- A. Financial Report – March 2015.

Jane will present the financial report **No Action Required**

- B. Claim – Eichners Sales and Service.

Recommended motion:

Take no action or "Move to approve the claim payable to Eichners Sales and Service in the amount of \$22,062.30."

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

"Motion carried."

Or;

"Motion failed."

- C. Claim – Midwest Turf and Irrigation.

Recommended motion:

Take no action or "Move to approve the claim payable to Midwest Turf and Irrigation in the amount of \$21,432.00."

After the motion receives a second, the vote is called for.

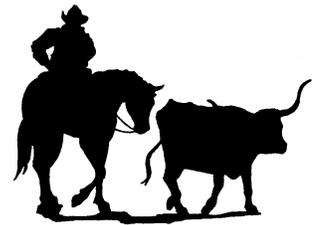
After the vote, the Council President declares:

"Motion carried."



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Or;

“Motion failed.”

6. Recommendations of Departments, Boards and Committees:

A. Ambulance – Paramedic agreement – Regional West Medical Center.

The agreement with Regional West Medical Center would provide paramedic service to the City during daytime hours. (Predominately 8-5, M-F) The contract is provided in your packet for your review. Please provide any feedback that you feel should be considered for the contracts final form.

A representative from Regional West Medical Center will be in attendance to answer any of your questions.

Recommended motion:

“Move to approve the contract with Regional West Medical Center for paramedic services and authorize the council president to sign the contract.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

B. O.V.F.D. – Auxiliary Membership List.

The Auxiliary members of the O.V.F.D are required to be approved by the City Council.

Recommended motion:

“Move to approve the O.V.F.D Auxiliary Members as presented.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

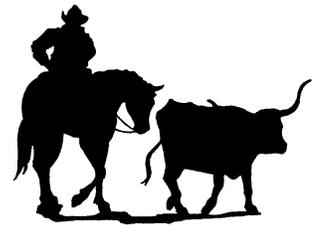
“Motion failed.”

C. Planning and Zoning – Request for amendments to Ogallala zoning code, Chapter 44. Proposed amendments would add regulations pertaining to day-care and pre-



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school facilities within Commercial zoning districts within the zoning jurisdiction of Ogallala. (Ord 1333).

This is the third reading of Ordinance 1333.

If you feel that continued changes need to be made I recommend tabling the Ordinance.

Procedure to read the ordinance for the third and final time prior to vote:

There is no motion or vote. The Council President states:

“Ordinance 1333 was introduced and read for the first time on March 10, 2015 and the second time on March 24th, 2015.”

The Council President then reads the Ordinance, by title:

“An ordinance amending section 44 of the Ogallala municipal code governing the permitted locations of pre-school and day-care facilities within the zoning jurisdiction of the City of Ogallala.”

There is no motion, second or vote.

After the reading, the Council President declares:

“Ordinance 1333 has now been read for the third time.”

A Council member can then:

“Move to adopt Ordinance 1333.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Ordinance 1333 is adopted.”

Or;

“Ordinance 1333 has failed.”

D. Street – Three Wheel Street Sweeper.

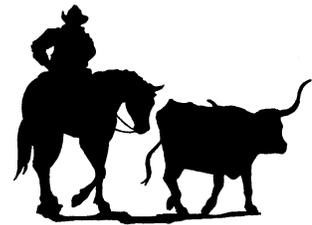
As you know we went out for bids for a street sweeper. We received two bids for a street sweeper. Both machines are great machines, far better than what we are currently utilizing. The lowest bid comes from Rose Equipment for the 2015 Global M3 Sweeper.

Recommended motion:



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“Move to approve the bid for a 2015 Global M3 Sweeper from Rose Equipment Inc, in the amount of \$193,735 and the trade in of the City’s street sweeper to Rose equipment Inc. for \$30,000.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

- E. Street - An Ordinance authorizing the City to enter into a Lease-Purchase Transaction, the proceeds of which will be used to acquire a Three Wheel Street Sweeper for use by the City. (Ord 1334).

As you remember from the budget meetings, we budgeted \$24,000 in the current budget year for a lease payment for a street sweeper. The idea was to lease this piece of equipment as part of our overall street sweeping program as well as to help maintain our storm water system.

I am recommending that we enter into a lease purchase agreement with First National Capital Markets. The amount to be financed would be \$139,735. After our trade in value of \$30,000 and an initial payment of \$24,000.

In order to lock in rates and move forward with the purchase as soon as possible I would recommend suspending the three readings.

Recommended motion (by ordinance):

“I would introduce Ordinance 1334 and move to suspend the rules, so that the ordinance may be read by title and moved for passage at this meeting.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

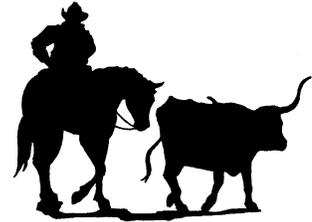
If the motion carries, the Council President then reads the ordinance by title.

“An ordinance of the Mayor and Council of the city of Ogallala, Nebraska authorizing and approving the lease-purchase of certain equipment for use by the



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city (“equipment”); authorizing the execution and delivery by the city of documents relating to such lease-purchase financing; approving the issuance of certificates of participation in the lease rental payments to be made by the city, subject to the parameters set forth herein; authorizing the mayor and city clerk to determine the final aggregate principal amount, maturities, rates, terms and other details of such certificates; approving the delivery and use of an offering circular in connection with the offer and sale of such certificates; designating the certificates as qualified tax-exempt obligations; adopting certain post-issuance compliance procedures with respect to the certificates; authorizing certain actions documents; prescribing other matters relating thereto; and providing for the publication of the ordinance in pamphlet form.”

A Council member may then:
“Move to adopt Ordinance 1334.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Ordinance 1334 is adopted.”

Or;

“Ordinance 1334 has failed.”

Procedure to read the ordinance three times prior to vote:

Recommended motion, by ordinance:

“I would introduce Ordinance 1334.”

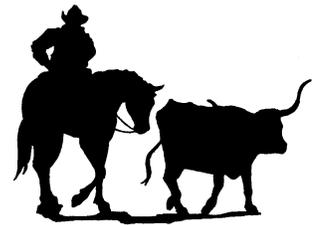
There is no motion or vote. The Council President states who introduced the ordinance and then reads the ordinance by title.

“An ordinance of the Mayor and Council of the city of Ogallala, Nebraska authorizing and approving the lease-purchase of certain equipment for use by the city (“equipment”); authorizing the execution and delivery by the city of documents relating to such lease-purchase financing; approving the issuance of certificates of participation in the lease rental payments to be made by the city, subject to the parameters set forth herein; authorizing the mayor and city clerk to determine the final aggregate principal amount, maturities, rates, terms and other details of such certificates; approving the delivery and use of an offering circular in connection with the offer and sale of such certificates; designating the certificates as qualified tax-exempt obligations; adopting certain post-issuance compliance procedures with respect to the certificates; authorizing certain actions documents; prescribing other matters relating thereto; and providing for the publication of the ordinance in pamphlet form.”



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There is no motion, second or vote.
After the reading, the Council President declares;
"Ordinance 1334 has been read for the first time."

F. Street – Portable Asphalt Recycling Machine.

As you know we went out for bids for an asphalt recycling machine and infrared asphalt heater. We received three bids for the recycler and two for the infrared heater. The lowest bid for the recycler and infrared heater comes from AMC out of De Moines Iowa for \$91,300 for both pieces of equipment. We budgeted \$95,000 for these two pieces of equipment. We discussed this purchase in the budget meetings and it was decided to pay cash for the entire amount.

"Move to approve the bid for a KM T-2 Recycler and K-M 4-48 Infrared in the amount of \$91,300 from AMC."

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

"Motion carried."

Or;

"Motion failed."

7. **Report of City Attorney:**

8. **Report of City Manager:**

- A. Funding for Convention and Visitor Bureau position.
- B. Retail Recruitment – Business Retention and Expansion (Buxton).
- C. Report findings of downtown parking survey.

9. **Closed session:**

10. **Adjourn.**

