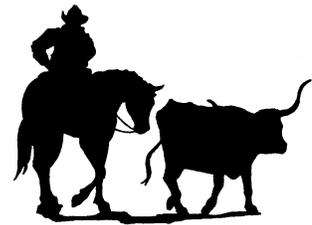


City of Ogallala

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MEMORANDUM

DATE: May 8, 2015
TO: Ogallala City Council
CC: Mike McQuillan, City Attorney; Jane Skinner, City Clerk
FROM: Aaron Smith, City Manager
RE: Briefing for Regular Council Meeting of: May 12, 2015

1. **Roll call of Members. (Verification of Notice to call meeting to Order).**

2. **Consent Agenda:**

3. **Public Hearing:**

A. A request to allow a daycare facility located at 717 East 1st legally described as Lot 7,8, Block 30, Original Town. (Kirstin and Sarah Burnside)

The Public Hearing should be opened by stating the topic and time. Action item under (6. D)

B. A Request for special exception to place a 96 square foot off-premise billboard advertising sign on property described as Lot 3, Block 1, Ogallala North Business Park Replat # 1. (Keith County Chamber Retail Committee)

The Public Hearing should be opened by stating the topic and time. Action item under (6. E)

4. **Public Forum:**

A. Proclamation – Police Week.

B. Proclamation – Foster Care Month.

C. Livestock/Fowl Permit - Four Hens at 609 West 4th Street – Kourtnie Magness and Levi Gardner.

A completed application is in your packet for your review.

Recommended Motion:

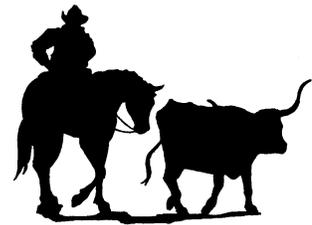
“Move to approve Kourtnie Magness and Levi Gardners’ Livestock/Fowl Permit for up to four 4-H hens at 609 West 4th Street.”

After the motion receives a second, the vote is called for.



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After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed”

5. Report of City Clerk-Treasurer:

A. Minutes of the Regular Meeting held April 28, 2015.

Recommended Motion:

“Move to approve the Minutes of the Regular Meeting held April 28, 2015”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed”

B. Financial Report – April 2015.

Jane will present the April 2015 financial report. **No Action Required.**

C. Claim – Purchase of Mower.

As you know we received three quotes for a riding lawn mower for the parks department.

Eichners Sales and Service for \$22,062.30. Midwest Turf and Irrigation for \$21,432.00, and 21st Century Equipment for \$21,600.00

Recommended Motion:

“Move to approve the claim, payable to (company name) in the amount of (\$-----).”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

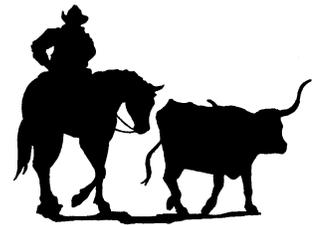
Or;

“Motion failed”



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6. Recommendations of Departments, Boards and Committees:

- A. Administration – Amending Job Title Directory and the Job Title Salary Range Table and creating the Job Description for Police Corporal. (Res. 1447).

This resolution will add the position Part Time Assistant Pool and Recreation Manager. We will also be going from 2 Sergeant Positions to 1, adding 2 Police Corporal Positions and adding 5 part time Police officer positions.

All of these positions would be authorized but doesn't necessarily mean that they would be filled. For instance we may not need 5 part time Police Officers. That would be based on our need. Currently we are down one officer and two officers will be leaving soon. Chief needs the ability to hire part time officers to fill the gaps until we are able to hire fulltime staff.

In addition this resolution will set the pay scale for the Police Corporal position and authorize the positions official job description

Recommended motion (by resolution):

"I would introduce Resolution 1447 and move for its adoption."

The Council President then reads the resolution by title:

"A resolution amending the city of Ogallala job title directory and the job title salary range table and creating the job description for Police Corporal."

The Council President asks:

"Is there a second?"

After the second the Council President calls for the vote.

After the vote the Council President declares:

"Resolution 1447 is adopted."

Or:

"Resolution 1447 has failed."

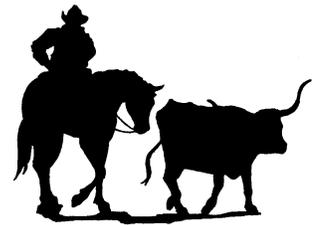
- B. Library/Parks – Amendment to agreement for exchange of Real Estate (Progress Elementary/Collister Park).

I am asking for an amendment to the original agreement that set July 1 as the transition of the Progress Elementary site the City. I would like to extend this date out to August 12.



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I have applied for a grant with NDEQ for assistance with asbestos removal. \$10,000

We will be going through the NDEQ for the pre inspection survey and Phase I and the report won't be available until June 20th. This report is needed for an asbestos abatement/removal bid to be completed.

This doesn't give us enough time to go out for bids, and accept bids before July 1. I feel that waiting another month or so is worth it financially.

Recommended Motion:

"Move to approve the First Amendment to the Exchange Agreement with Ogallala Public Schools and authorize the Council President to execute the First Amendment."

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

"Motion carried."

Or;

"Motion failed"

C. O.V.F.D. – Annual Report for 2014.

Chief Dell Simmerman will present the annual report for 2014.

No Action Required

D. Planning and Zoning - A request to allow a daycare facility located at 717 East 1st legally described as Lot 7,8, Block 30, Original Town. (Kirstin and Sarah Burnside)

Please close the Public Hearing before taking action.

Ken has provided his memo from the planning commission meeting in your packet.

Recommended Motion:

"Move to allow a request for special exception for a day care/pre-school on property described as 717 East 1st Street more particularly described as Lots 7, 8, Block 30, Original Town."

After the motion receives a second, the vote is called for.

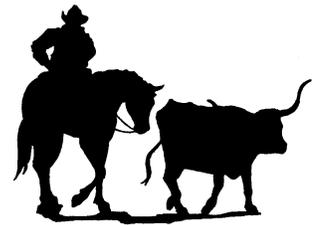
After the vote, the Council President declares:

"Motion carried."



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Or;

“Motion failed”

- E. Planning and Zoning - A Request for special exception to place a 96 square foot off-premise billboard advertising sign on property described as Lot 3, Block 1, Ogallala North Business Park Replat # 1. (Keith County Chamber Retail Committee).

Please close the Public Hearing before taking action.

Ken has provided his memo from the planning commission meeting in your packet.

Recommended Motion:

“Move to allow a request for special exception to allow an off-premise billboard sign 96 square feet in area to be located on Lot 3, Block 1, Ogallala North Business Park Replat # 1. Provided that final design is approved by the City Manager and that the sign complies with applicable safety standards.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed”

7. Report of City Attorney:
8. Report of City Manager:
9. Adjourn.

