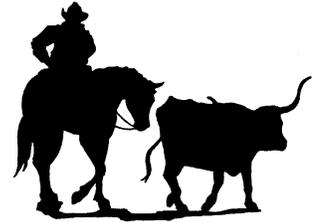


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MEMORANDUM

DATE: March 17, 2016
TO: Ogallala City Council
CC: Mike McQuillan, City Attorney; Jane Skinner, City Clerk
FROM: Aaron Smith, City Manager
RE: Briefing for Regular Council Meeting of: March 22, 2016

1. Roll call of Members. (Verification of Notice to call meeting to Order).
2. Consent Agenda:
3. Public Hearing:
4. Public Forum:
 - A. Proclamation – National Service Recognition Day.
5. Report of City Clerk-Treasurer:
 - A. Minutes of the Regular Meeting held March 8, 2016.

Members that were absent from the March 8, 2016 meeting may abstain from voting.

Recommended Motion:

“Move to approve the minutes of the regular meeting held March 8, 2016.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed”

- B. Claims.

Recommended Motion:

“Move to approve the claims.”

After the motion receives a second, the vote is called for.

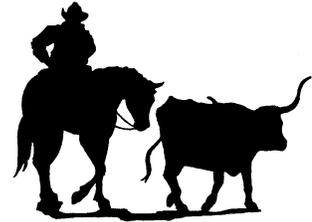
After the vote, the Council President declares:

“Motion carried.”



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Or;

“Motion failed”

- C. Claims – Rankin Sales and Services.

Due to Councilman Rankin’s previously declared conflict of interest two claims have been removed for separate consideration.

Recommended motion:

“Move to approve the claims payable to Rankin Sales and Services in the amount of \$706.72 and \$19.90.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

- D. Claims – West Central Nebraska Development District.

Due to Councilman Elmshaeuser’s previously declared conflict of interest this claim has been removed for separate consideration.

Recommended motion:

“Move to approve the claim payable to West Central Nebraska Development District in the amount of \$1,747.00.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

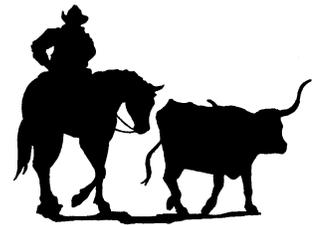
6. Recommendations of Departments, Boards and Committees:

- A. Administration – Amending the City of Ogallala Personnel Manual adding section 4.140: Emergency Leave and removing section 9.000 Emergency Management Plan. (Res. 1469).



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This resolution would amend the personnel manual. A red line version of the changes is available in your packet for your review. Chief Kling with Employee Advisory Committee will be in attendance to discuss the recommendation of the committee.

Recommended motion (by resolution):

“I would introduce Resolution 1469 and move for its adoption.”

The Council President then reads the resolution by title:

“A resolution amending the City of Ogallala personnel manual adding section 4.140: emergency leave and removing section 9.000 emergency management plan.”

The Council President asks:

“Is there a second?”

After the second the Council President calls for the vote.

After the vote the Council President declares:

“Resolution 1470 is adopted.”

Or;

“Resolution 1470 has failed.”

- B. Administration – Amending the City of Ogallala Special Fee Schedule – Goodall Recreation Center Advertisement Prices. (Res. 1470).

This resolution would allow the GRC to run advertisements on a flat screen monitor. This would provide another revenue source as well as provide a way to advertise GRC/City events.

Recommended motion (by resolution):

“I would introduce Resolution 1470 and move for its adoption.”

The Council President then reads the resolution by title:

“A resolution amending the City of Ogallala parks – pool/recreation center special fee schedule.”

The Council President asks:

“Is there a second?”

After the second the Council President calls for the vote.

After the vote the Council President declares:

“Resolution 1470 is adopted.”

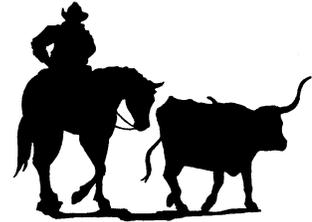
Or;

“Resolution 1470 has failed.”



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- C. Airport – AIP Project No. 3-31-0061-11 (B02) – Application for Federal Assistance, Sponsor Certification for Section of Consultants, Project Plans and Specifications, Construction Project Final Acceptance, Drug-free Workplace, and Disclosure regarding potential conflict of interest. (Rehabilitate Hangars & Parking Lot Paving).

These are documents required for our airport t-hanger and parking lot improvement projects. These are also in your packet for your review.

Recommended motion:

“Move to approve the application for federal assistance and authorize the Council President to sign the application. In addition, authorize the City Manager to sign the Certification for Selection of Consultants, Sponsor Certification for Project Plans and Specifications, Sponsor Certification for Construction Project Final Acceptance, Sponsor Certification for Drug-Free Workplace, and the Sponsor Certification and Disclosure Regarding Potential Conflict of Interest.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

- D. Airport – Disadvantaged Business Program (DBE).

When a city receives federal funds for airport planning and development in an amount exceeding \$250,000 it is required to adopt the Disadvantaged Business Program (DBE). The entire policy is in your packet for your review.

Recommended motion:

“Move to adopt the Disadvantaged Business Enterprise (DBE) Program and authorize the City Manager to sign the policy statement”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

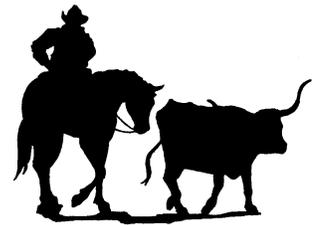
“Motion failed.”

- E. Community Development – Change Order#2 – CDBG 08-HO-3073-18.



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This Change Order is for work completed on a home that is part of our housing rehabilitation project.

Recommended motion:

“Move to approve Change Order#2 for project: CDBG 08-HO-3073-18, in the amount of \$950.00.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

- F. Community Development – Keith County Housing Development Corporation – Housing options on the unused land of the new library site – Charlie Wortman.

Charlie Wortman would like to speak with the council about a potential housing development on the south side of the former progress elementary site. There has been some recent interest in developing that portion of the lot. I think that if the housing units are designed in a way that complements a multimillion dollar library, development should be considered.

- G. Police – Ogallala Police Department Year in Review 2015.

Chief Kling will present the Ogallala Police Department Year in Review for 2015.
(No Action Required)

7. Report of City Attorney:

8. Report of City Manager:

- A. Library Building Advisory Committee.

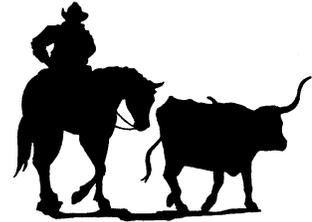
9. Report of City Council Members:

- A. Community Garden – Pete Peterson.
B. Board of Health – Pete Peterson.
C. Chamber of Commerce – Kevin Block.
D. Keep Keith County Beautiful – Pete Peterson.
E. Keith County Area Development – Rodger Rankin.
F. Kenfield Petrified Wood Gallery – Buck Bassett.
G. Library Board – Kevin Block.
H. Ogallala Community Hospital Advisory Board – Karl Elmshaeuser.



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I. City Council Member/County Commissioner Meeting/School Board.

10. Adjourn.

