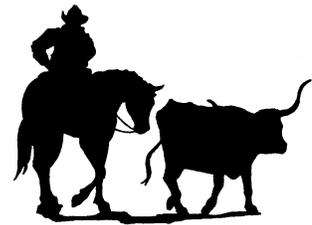


# City of Ogallala

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## MEMORANDUM

**DATE:** October 4, 2013  
**TO:** Ogallala City Council  
**CC:** Mike McQuillan, City Attorney; Jane Skinner, City Clerk  
**FROM:** Aaron Smith, City Manager  
**RE:** Briefing for Regular Council Meeting of: October 8, 2013

1. **Roll call of Members. (Verification of Notice to call meeting to Order).**
2. **Consent Agenda:**
  - A. Minutes of the Regular Meeting held September 24, 2013.
  - B. Youth Committee – Appointment to Board (2).
    - 1) Cheryl Roche – Completing term (01-01-13 – 12-31-17).
    - 2) Scott Eveland – Completing term (01-01-12 – 12-31-16).

The consent agenda lists routine non-controversial items collectively approved by the Council with no discussion and one motion.

The Council may discuss and vote on any individual item by removing it from the consent agenda by successful motion and vote. If a specific item requires separate action, a motion to remove it from the consent agenda is as follows:

“Move to remove the (agenda item) from the consent agenda.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

If the motion carried, discussion and action may occur on the single item removed. Usual procedure occurs for the items remaining items on the consent agenda.

When approving all items without discussion:

### **Recommended motion:**

“Move to approve the consent agenda.”

After the motion receives a second, the vote is called for.

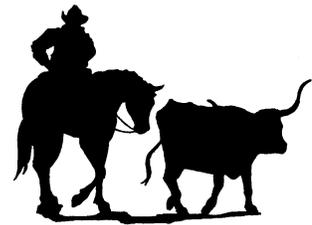
After the vote, the Council President declares:

“Motion carried.”



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Or;

*“Motion failed.”*

### 3. Public Hearing:

### 4. Public Forum:

### 5. Report of City Clerk-Treasurer:

- A. Financial Report – October 2013.

Jane will present the October 2013 financial report. No action is necessary.

### 6. Recommendations of Departments, Boards and Committees:

- A. Community Development – Downtown Revitalization Change order #1 (Moul’s Modern Builders).

We have discussed a change order in the past that included the installation of a grease interceptor. As you may know Peking restaurant is on a zero lot line. If they were to have a grease interceptor in the right of way that would require an easement. In addition I feel there is an issue with the City installing grease interceptors for private business because we could not provide this service to all other businesses. In addition we could conceivably be responsible for any future issues that came up with the interceptor. The change order in your packet does not include a grease interceptor.

Jeff Palik with Olsson and Associates will be here to answer any questions you may have pertaining to this project.

### **Recommended Motion:**

*“Move to approve the change order by Moul’s Modern Builders LLC in the amount of \$12,920.”*

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

*“Motion carried.”*

Or;

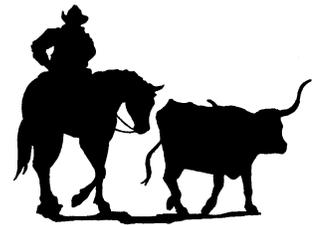
*“Motion failed.”*

- B. Community Development – Owner Occupied Housing Rehabilitation Contract (CDBG 08-HO-3073-16).



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This is new rehabilitation contract being funded by CDBG owner occupied housing rehab reuse funds. West Central Nebraska Development District received applications and has forwarded this contract for approval. The Homeowner has accepted the bid from Melchior Contracting, LLC in the amount of \$24,915.00.

**Recommended motion** (To approve entire project):

“Move to authorize the Council President to sign the Rehabilitation Contract, Truth in Lending Statement and Promissory Note pertaining to homeowner # 08-HO-3073-16. “

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

## C. Street – Ogallala Paving Improvements 2013.

The bids were opened for the Ogallala Paving Improvements 2013 on October 1, 2013. I have included the Bid Tabulation, as well as the Engineer Project Budget Summary for the Second Street Paving project and the East A Street South Paving Projects.

The two projects were discussed at length at our budget workshop and at the August 9, 2013 meeting.

Jeff Palik with Olsson and Associates will be here to answer any questions you may have pertaining to this project

**Recommended motion** (To approve entire project):

“Move to award the Ogallala Paving Improvements 2013 contract to Paulsen’s Inc. in the amount of 1,552,273.60.”

OR

Recommended motion (To reject all bids):

“Move to reject all bids received for the Ogallala Paving Improvements 2013 project.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

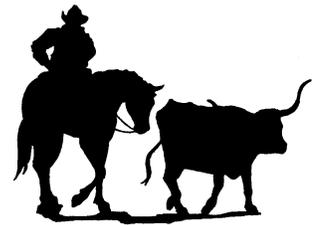
Or;

“Motion failed.”



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- D. Street – 1<sup>st</sup> Amendment to Letter Agreement for engineering Services (Olsson Associates).

1st Amendment to Letter Agreement for Engineering Services (Additional Design Phase Services) for Ogallala East 2nd Street and East B Street projects and East A Street South.

Jeff Palik with Olsson and Associates will be here to answer any questions you may have pertaining to this project

**Recommended motion:**

“Move to approve the 1st Amendment to Letter Agreement for Engineering Services for Ogallala East 2nd Street and East B Street projects and East A Street South with Olsson Associates in an amount not to exceed \$33,300.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

“Motion carried.”

Or;

“Motion failed.”

- E. Street – 2<sup>nd</sup> Amendment to Letter Agreement for Engineering Services (Olsson Associates).

2<sup>nd</sup> Amendment to Letter Agreement for Engineering Services (Construction Phase Services) for Ogallala East 2nd Street and East B Street projects and East A Street South.

Jeff Palik with Olsson and Associates will be here to answer any questions you may have pertaining to this project

**Recommended motion:**

“Move to approve the 2nd Amendment to Letter Agreement for Engineering Services for Ogallala East 2nd Street and East B Street projects and East A Street South with Olsson Associates in an amount not to exceed \$137,900.”

After the motion receives a second, the vote is called for.

After the vote, the Council President declares:

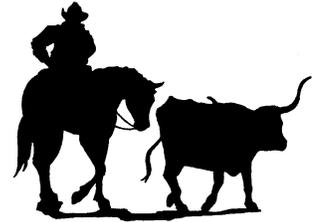
“Motion carried.”

Or;



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*“Motion failed.”*

Jeff Palik with Olsson and Associates will be here to answer any questions you may have pertaining to this project.

**7. Report of City Attorney:**

**8. Report of City Manager:**

- A. Waste Water Treatment Plant - South Platte flood damage update.
- B. Downtown Revitalization Project update.

**9. Report of City Council members:**

- A. Board of Health – Pete Peterson.
- B. Chamber of Commerce – Kevin Block.
- C. Keep Keith County Beautiful – Buck Bassett.
- D. Keith County Area Development – Karl Elmshaeuser.
- E. Kenfield Petrified Wood Gallery – Rodger Rankin.
- F. Library Board – Kevin Block.
- G. Ogallala Community Hospital Advisory Board – Karl Elmshaeuser.

**10. Closed session:**

**11. Adjourn.**

