

**Goodall City Library
Ogallala, NE**

**FY 2017/18 Annual Report
October 1, 2017- September 30, 2018**

Library Hours: Mon - Thurs 9 am to 8 pm / Fri 9am to 5pm / Sat 10am to 1pm
55 hours per week

** Goodall City Library is accredited at the Silver Level of Accreditation through the Nebraska Library Commission and the Federal Government Classification System of Ratings held with the Institute of Library and Museum Standards and will be up for renewal 9/30/2020** The Goodall City Library Board of Directors are certified and will be up for renewal 11/30/2020 - which means all Board members are responsible for completing Continuing Education Hours to stay certified as individual Board Members.

Patron and Circulation Statistics:

Patrons in Database:	5,749
Total Patron/Door Count:	40,250
Total Circulation:	70,446
Overdrive Circulation:	10,307

Collection Statistics:

Total Print/Book Items in House:	39,558
Total Video/DVD Items in House:	4,429
Total Audio Books in House:	1,687
Total Periodical (magazine) Subscriptions:	57
Total Number of Newspaper Subscriptions:	8
Total of Electronic Database Subscriptions:	19
Total of Titles Held:	62,189
Total Number of Titles Weeded:	2,357
Total Number of Titles Added /Catalogued:	4,189
Total Internet Desktop Users:	5,846
Total of Wi-Fi Users:	3,689

Interlibrary Loans:

Books Borrowed from other libraries :	27
Books Lent to other libraries:	107

Financials:

Total Income:	\$520,988.44
Total Expenses:	\$329,233.14

Grants:

**The Library did receive Grants from Region II for programming expenses for the adult and youth programs in the amount of \$3,000. This is a very important source of funding as we see more and more individuals using the Goodall City Library for programming and networking opportunities enlarging our audience with this Grant is very important.

Friends of the Library:

Total Assisted: \$2538.42

- This includes Programming Assistance and Expenses toward Strategic Planning
- Funds to pay Craft Items for Library programming efforts
- \$ to support Speaker Fees
- Craft supplies - programming expenses
- Summer Reading Program
- Acted as pass thru account for over \$3000 in Grant Funds From Region II and other Institutions
- Provided craft Friday events for the youth and assisted with Friday movie days at the Library

Library Foundation:

Total Assisted: \$9,000

During the Fiscal year 2017/18 the Library Foundation provided assistance to the Goodall City Library in the form of \$4000 for the New Library Project with assisting in paying JEO re-design efforts and also \$3500 for the new Microfilm reader machine at the Library. An additional \$1500 was aided to provide more printing and signage for the New Library Campaign.

Adult Services:

Clubs: (3) Biography / Non-fiction; Mystery; Multicultural; Fiction

WEL Life: Books delivered to patrons bi-weekly or as needed

Shut Ins: We deliver books to shut ins on a weekly basis - We average 1 trip a week

- Craft Classes or Programming offerings are monthly with a different focus each month
- Painting Classes meet every week on Tuesday evenings and Wednesday mornings. Total Attendees = 1019
- Crochet Classes meet every other Thursday afternoon. Total Attendees = 140 - towels and scrubbies and other items were constructed
- Hand Scrub classes were held. Total Attendees = 14
- History Presentations were held with Local Historians presenting the Lush History of Keith County and of the Orphan Train. Total Attendees = 30
- Local Professionals came to give presentations on Tuesday Evenings and Wednesday mornings regarding growing your own food/how to save money at the grocery store and nutrition

- Bingo Events were held at Spruce Street Station and at the Keith County Fair (2 events) with prizes donated by Trails End. Total Attendees = 52
- Humanities Programs offered in accordance with the Region II Grant. Total Attendees = 694

Computer Classes: Available upon request - used for such assistance as setting up email accounts, working with Facebook, setting up Skype and working with the basics of Word and Excel.

Device Assistance: Adult Library Personnel are seen as the Tech Champions in the community - as the rage continues for new “Reader” devices and devices in general- the Goodall City Library assists patrons at an average of 5 per week in getting setup to download materials to their respective devices. This is a very challenging and time consuming task - as each device is different and requires its own unique skill set. OverDrive is a consistent startup with this Device Training and we do this type of setup over the phone as well as in person.

**** Average on the job time spent with each Customer = 1 hour = 3 visits a week = 3 hours a week in “Reader Device” assistance**

Reference: This is a much overlooked area of the Library - the Goodall City Library fields reference requests from all over the City, County and World. A request could be so simple as to help a patron get signed up for City Water by assisting them in where to go or it could be as in-depth as tracking down Obituary and Birth Announcements from the early 1800s.

****Total for 2017/18= 42,545 requests fulfilled****

The Adult Library services over 818 requests per week for Reference work

Youth Services:

Story Time / Baby Talk (Tuesdays): Averages 35 attendees per week - This is a wonderful outreach for our Community . Total youth attendees for the fiscal year 1510 - this does not include the adult care-givers.

- **Our Annual Harry Potter Book Night was held in February 2018 and had over 77 attendees. Volunteers from the Ogallala Youth Committee and the local Optimist Club as well as Kiwanis Club make this event a real success.**
- **Our Annual Star Wars “May The 4th Be With You” Party was held in May and was a great way to foster the Star Wars series of books and movies - This is open to youth and adults Total attendees = 23**
- **The Annual Halloween Party was held in October and consisted of games and snacks for kids as well as Costume Contest with prizes for the “Best Dressed”. Total Attendees=120**
- **The Youth Department hosts “Thursday Craft Days” every week from 4 to 5pm for all youth - focusing on a specific craft each week. We had a total of 723 attendees for these Thursday offerings.**

- We have added multiple activities in the evening and weekend hours at the Library - Tea Parties, Family Game Nights and various craft classes have brought a new group of patrons to the library for specific purposes. Includes Curious George event, Pinkalicious Tea party, Jeanie B!, Daniel Tiger
- Each Friday we host "Movie" days to facilitate the school children getting out at 1:30pm. Movies start at 2pm and popcorn and drinks are provided weekly by Pump - N-Pantry.
- Youth Library partnered with the Ogallala Youth Department to bring the YES! Program to Ogallala in the summer of 2018. This included various presentations with games, snacks and tricks for youth over 4 weeks in June and July on Wednesday evenings at the Rendez Vous Square.

Summer Reading Program:

Theme: "Libraries Rock"

We had 3 different class times for our Summer Reading curriculum during June and July.

Newborn-1st grade; 2nd-6th grade; 7th grade and higher (Young Adult)

We had various groups come in and perform and show the youth various instruments and they were able to see and hear various bands and groups performing.

A Library Dance party kickoff was held at the Ogallala Public Schools Track and was a fun way for youth to hear music and dance as well as have physical fitness with walking and dancing around the track. Also -a great partnering event with Ogallala Public Schools.

We had a total of 882 participants for our programs which resulted in reading 3,101 books in a 6 week period over Summer Break.

Volunteers / Total Library:

Total: 103 In-House Library Program Hours

Staff: 3 full time staff, 5 part time staff.

Library Director (FT): Kendra Caskey

Youth Services Librarian (FT): Chelsea Foust

Adult Services Librarian (FT): Kasia Helmuth

Adult & Youth Library Clerks: Katrina Deabler, Barb Brandt

Library Assistant Clerks: current - - Michelle Milliken, Lori Beckius and Kama Svoboda

**** Shirai Armstrong started in December 2018****

Training:

- Annual Conference (KH & CF)
- MPCC Partnership Classes (KC)
- Summer Reading Conference (CF)

Building:

- General Concerns with facility maintenance
- Elevator -currently working with limitations

- Boiler inspection, yearly and maintenance included
- Plumbing backups consistent with aging facility
- Front step concerns
- Snow removal in back Staff parking lot / Ice is a concern for employees due to roof drainage
- Storage Concerns
- Landscaping Issues – yearly updated with volunteers

Future / Strategic Planning:

The New Library Advisory Committee has raised a total of \$2.1 MM in funds towards the Project Goal of \$2.5 MM for the New Library Project. The first Grant received was the Civic Center Financing Fund Grant in the amount of \$375,000 – this Grant was awarded in March of 2018 and was written by dedicated Community minded individuals assisting Kendra Caskey in the process. The Committee was also successful in receiving \$150,000 in Grant Funds from The Kiewit Foundation in May of 2018. Black Hills Energy has committed \$15,000 in Grant Funds as well as the Keith County Visitors Committee contributing \$200,000, Keith County committing \$200,000 and the City of Ogallala committing \$800,000. The rest of the funds have been made from Community Members with contributions made directly to the Library Foundation.

All in all it has been a very successful year with fundraising. JEO Architecture Firm out of Lincoln, Nebraska will be the lead on this project and Construction documents are at 90% complete to go to Bid on the project. It has been a wonderful, fast adventure this fiscal year and we look forward to breaking ground on the project in March of 2019 with a project completion date of March 2020.

Director Activities:

- Member Rotary Club of Ogallala
- Board member of Mid Plains Community College Distance Learning Committee
- Treasurer of Ogallala Post Prom Committee - Office Held since 2007
- Nebraska Library Commission Advocacy Committee Member – work with State Officials to advocate for all Nebraska Public Libraries
- Masters in Library Science Degree (MLS)
- Grant writer for the Goodall City Library
- President Of Keith County Historical Society
- Partner of Ogallala Youth Committee
- Friends of Goodall City Library Member
- President St Paul’s Lutheran School Board
- President of St. Paul’s PTL
- Grant writer for St. Paul’s Lutheran School and Church
- Active Member of St. Paul’s Lutheran Church
- Board member of Ogallala Softball Organization – also coach
- Active in various Youth Sports / Coaching Organizations throughout Ogallala Club teams as well as City organized sports

