
City of Ogallala, Nebraska
Position Description

Class Title: Parks Maintenance Technician II
Department: Parks
FLSA Classification: Non-Exempt
Age Requirement: Minimum- 18 Years / Maximum – None
Salary Range:
Date Effective:

GENERAL PURPOSE:

Performs a variety of semi-skilled tasks in the maintenance and operation of buildings, grounds, open spaces, parks, and recreation systems.

SUPERVISION RECEIVED:

Works under the general supervision of the Parks and Recreation Director.

SUPERVISION EXERCISED:

May supervise temporary and seasonal employees as required and assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Mows and maintains park and open space areas such as baseball and soccer fields; mows weeds; cleans and maintains tennis courts and nets; maintains sprinkler systems and assists in the repair and installation of sprinkler lines and heads.

Drags ball fields; lines fields for games.

Inspects, washes, and performs routine maintenance of park drinking fountains and restrooms.

Sweeps, washes, paints, and repairs or replaces park tables and slabs.

Performs semi-skilled interior building maintenance such as painting, plumbing, carpentry, and other unskilled and semi-skilled trades work.

Performs routine maintenance on lawn and power equipment.

Plants lawns, trees, shrubs, and flowers.

Assist in the seeding, fertilizing, top dressing, soil conditioning, watering, and the pest and weed control of parks and open spaces.

Maintains and adjusts specialized turf care equipment and tools, including electric motors, pumps, sprinklers, tractors, mowers, and irrigation systems.

Operates tractors, mowers, jack hammers, welders, trucks, steam cleaners, buffers, washers, and other listed equipment as needed.

Maintains current skills and knowledge in the proper and safe techniques of building and grounds maintenance functions.

Collects and disposes of solid waste from buildings and grounds; picks up litter from premises.

Opens and closes, locks and unlocks facilities as needed.

Assists in setting up and taking down equipment for various park and recreation programs, prepares facilities for park and recreation program use.

Installs and maintains goal posts and nets for sports facilities, including soccer, volleyball, baseball, softball, tennis and basketball.

Assists in the construction of new parks facilities, including clearing, grading, drainage, and foundation work.

Participates in weekly safety meetings within the department.

PERIPHERAL DUTIES:

Assist other City Departments as required or assigned.

DESIRED MINIMUM QUALIFICATIONS:

Education and Experience:

- (A) Graduation from high school or GED equivalent, and
- (B) One year experience in repair and maintenance work, or
- (C) Any equivalent combination of relevant education and experience.

Necessary Knowledge, Skills and Abilities:

- (A) Working knowledge of equipment, materials and supplies used in building and grounds maintenance; Working knowledge of equipment and supplies used to do minor repairs; Working knowledge of first aid and applicable safety precautions.
- (B) Skill in the operation of listed tools and equipment.
- (C) Ability to work independently and to complete daily activities according to work schedule;
- (D) Ability to lift heavy objects, walk and stand for long periods of time, and to perform strenuous physical labor under adverse field conditions;
- (E) Ability to communicate orally and in writing; Ability to use equipment and tools properly and safely;
- (F) Ability to understand, follow, and transmit written and oral instructions; and,
- (G) Ability to establish effective working relationships with employees,

supervisors, and the public.

SPECIAL REQUIREMENTS:

(A) Valid state driver's license or ability to obtain one prior to employment; and,

TOOLS AND EQUIPMENT USED:

Pickup truck; lawn and landscaping equipment, including tractors, mowers, airifier, chain saw, edgers, weed trimmers, electric motors, pumps, sprinklers, irrigation systems; miscellaneous hand and power tools for turf maintenance, carpentry, painting, plumbing, electrical, and cement finishing work; swimming pool equipment including chlorination system, pumps, boiler, valves, filtration devices, gauges, etc.; janitorial equipment including floor buffers, steam cleaner, carpet cleaners, washers, vacuums, mops, brooms, and dusting equipment.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; stand; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch, or crawl.

The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving mechanical parts and in outside weather conditions. The employee frequently works in high, precarious places and is frequently exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and vibration. The employee is occasionally exposed to risk of electrical shock.

The noise level in the work environment is usually loud.

SELECTION GUIDELINES:

Formal application, rating of education and experience; oral interview; reference check;

job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Date Adopted: January 14, 2003

Revision History: